**GWERNAFFIELD AND PANTYMYN COMMUNITY COUNCIL**

Minutes of the meeting of Gwernaffield and Pantymwyn Community Council held on
5 October 2016 at Ysgol Y Waun.

**Present**

Councillor R Edwards, Councillor J Elcock, Councillor R Hughes, Councillor K Mcdonald, Councillor R Morgan, Councillor L Pritchard (Chair) and Councillor G Tattum (Vice Chairman) Councillor K Williams.

**In Attendance** County Councillor A Davies-Cooke and Mrs K L Roberts – Clerk.

1. **Apologies for absence**

Councillors A Barsby, D Bolton, C Hopwood, C Garrett. / County Councillor Adele-Davies Cooke.

**2. Approval of Minutes**

**RESOLVED:** The minutes of the meeting of the council held on 7 September 2016 be confirmed as a correct record and signed by the Chairman.

**3. Declarations of Interest**

Councillor R Hughes – Agenda item 12.

**4. To consider co-option of a new councillor**

Cllr. Pritchard asked if this item be dealt with first and welcomed Mrs Katie Mcdonald as the new Co-opted Councillor for the Gwernaffield ward. Proposed by Cllr. Pritchard and seconded by Cllr. Hughes.

**RESOLVED: Councillor Katie Mcdonald was co-opted onto Gwernaffield and Pantymwyn Community Council. The declaration of office was duly signed in front of the clerk.**

**5. Matters Arising from the last minutes**

Cllr. Tattum reported on developments with the planning application 055767 Coppy Farm. He had spoken with the planning officer who is awaiting a highways report before a decision is made.

Cllr. Pritchard reported the mine shaft in Gwernaffield Playing Fields/Park was capped and made safe by leisure services some time ago and presents no issues.

**6. Streetscene Matters / Summary of matters raised:**

Tan Y Hafod pensioners asked if consideration can be given to make more parking space available. A recent issue at the weekend resulted in an ambulance not getting to a resident.

Y Waen – cutting and pruning of trees. Mr Lightfoot will forward this matter to June Morris at Flintshire County Council. Conifers encroaching the footpath on Cilcain Road, Gwernaffield, require attention.

Some trees/hedges obscuring the street light near the bus stop at Pantymwyn on the turning to Cefn Bychan Road.

Councillors were generally pleased with the work which has been ongoing by Streetscene on the Gwernaffield Road footpath down to Mold.

Heavy goods vehicles observed as more frequent in Gwernaffield. Streetscene will liaise with the quarry and remind vehicles to stick to trunk roads. Community Council representatives will be attending the quarry liaison meeting in November.

Cllr. Pritchard read out the Winter Maintenance letter to Councillors from Flintshire County Council.

The clerk advised she has had no response from Streetscene to a letter sent out earlier in the month with regard to winter road gritting in the village. Mr Lightfoot will follow this up with Mr D Hughes.

Mr lighfoot reported ongoing patching work of post holes in the villages.

Streetscene will be starting to cut back trees in Gwernaffield Playing Fields/Park.

**7. To consider the External Auditors – BDO Report and Recommendations for the Annual Return Year ended 31 March 2016.**

The clerk reported in detail on the recommendations from BDO External Auditors which included the requirement of community councils issuing a formal engagement letter to the internal auditor and regular formal budget monitoring at meetings with members.

The clerk had placed the conclusion of audit notice on the notice board at Gwernaffield and Pantymwyn Community Centre Notice Boards. The accounts are now published on the Community Council website.

Members considered the half year budget monitoring report from the clerk. More advertising income would be helpful for the newsletter, some advertising income has been received and costs of printing this month reduced.

A contribution by those attending the Christmas meal will reduce overall costs.

The clerk reported no request for cemetery ground maintenance has been received from Holy Trinity Church, Gwernaffield.

The clerk reported a decrease in monthly electricity costs and quarterly contract with Deeco lighting due to the installation of the LED lights in the villages.

Footpath Maintenance – an issue raised by residents is the poor state of the footpath which runs parallel to the bottom of Ysgol Y Waun from Y Waen to Caer Rhug Lane. Proposed by Councillor Pritchard and seconded by Cllr Edwards that some footpath maintainence take place in this area within the budget allocation.

**RESOLVED: Footpath improvements work on the linking footpath through from Y Waun to Caer Rhug Lane to be funded by the community council.**

Liaison with Streetscene will take place before the works commence.

Members thanked the Clerk for her efforts in formalising the accounts.

**RESOLVED: That the external audit report by BDO be accepted.**

That the clerk send the formal engagement letter in the first instance to Mr D Smith, Accountant and Internal Auditor.

**8. Clerks Update – communication and correspondence**

On behalf of Cllr. Barsby the clerk provided information on the rural open sure start signal programme further details available at vodafone.uk/CISS

The clerk read out a letter from Flintshire County Council on Preparation for the coming winter

The 2018 review of parliamentary constituencies in Wales proposals. The representation period will end on 5 December 2016. Proposed constituency is Flint and Rhuddlan. The Commissions initial Proposal Report is available on the Commission’s website [www.bcomm-wales.gov.uk](http://www.bcomm-wales.gov.uk) or at 54 public locations across Wales.

**9. Update from the Lighting Sub Committee**

Councillor Edwards reported no positive responses from some enquiries he has made with potential funders. An approach will be made to Scottish Power with regard to social responsibilities assistance offered as he noted this help had been made available to other community councils.

The clerk will follow up lighting matters accordingly with Deeco lighting on Y Waen and on Cilcain Road.

Scottish Power have replaced some wooden poles in Pantymwyn, they only notify Flintshire County Council. The County Council have quoted to install new LED replacement lights on those poles. The clerk was instructed to follow up comparable costs with our existing contractor Deeco lighting.

**10. Update on Gwernaffield Playing Fields/Park**

Cllr Pritchard and Cllr K Mcdonald gave an update on the work of Friends of Gwernaffield Playing Fields. Presently the group is approaching 3 companies for plans of improvement work to the playing fields. They noted the importance of local childrens views being taken into account and will liaise with the Ysgol Y Waen School Council and others. They have written their own constitution and are establishing their own bank account and treasurer.

**11. To consider Planning Applications and Decisions**

Empire Pride, Cefn Bychan Woods, Pantymwyn, Mold, CH7 5EP - erection of detached garage

May Villa, Cefn Bychan Woods, Pantymwyn, Mold, CH7 5EP (amendment to original application)

The Brakens, Pant Y Buarth Road, Gwernaffield, Mold, CH7 5HY – Extension to garage to form carport with storage. Cllr Hughes left the meeting prior to discussion of this planning application and made no contribution to the discussion. Once a decision had been made Cllr Hughes re-joined the meeting.

**RESOLVED:** That no objections be submitted for the above planning applications.

**12. RESOLVED: Accounts for payment**

**Cheque No Payee**

100761 Clerk’s Salary £296.14

100762 HMRC £74.00

100763 Clerk’s expenses £95.00

100764 GCHA (Youth Club/Hall Hire) £168.00

100765 SLCC LCA Book £73.60

(100766 VOID)

100767 Scottish Power electricity £279.82

100768 Deeco lighting £1,143.25

**TOTAL £2,129.81**

The meeting closed at 8.50pm