Gwernaffield and Pantymwyn Community Council
Minutes of the meeting on 3 June 2026
At Mold Golf Club

1. **(A) To record attendance**
   Cllr. S Barbet, Cllr. D Bolton, Cllr. P Eaton, Cllr. J Griffiths, Cllr. L Jones, Cllr. S.Keaney
   Cllr. I Newman, Cllr. G Tattum, Cllr. M Stocks, Cllr. A Tunnicliffe

   (B) To record apologies
   NONE

   (c) Declarations of interest.
   The clerk – Item 11 Planning Matter (accepted as late correspondence by the Chairman)

2. To approve the minutes of the 6 AGM and General Meeting 2026.

The minutes of the Annual General meeting were proposed by Cllr. D Bolton and seconded by Cllr. I Newman. The minutes of the general meeting which followed were proposed by Cllr. J Griffiths and seconded by Cllr. Simon Barbet. Both were signed as an accurate record by the Chairman.

3. To receive any matters arising from the minutes of the meeting.

Cllr. Peter Eaton briefed members on a meeting (including Cllr. D Bolton and the clerk) with Mr Andy Lightfoot, Area Co-ordinator for G&P in principal he had no objections with the historical notice boards going onto the conservation garden in Gwernaffield and on Cilcain Road, Pantymwyn. However, he did advise to liaise with the Planning Authority to get their instruction/approval.

A further meeting was held with Mr Richard Roberts of Gwella to discuss playground improvements including safety and access to Pantymwyn park it was agreed in the interests of health and safety that the road side access into the park would be improved, new fencing and stone flooring and this would be match funded in the region £1,500 each.

4. To receive an expression of interest from a member of the public for a seat in the Pantymwyn Ward.

An expression of interest was received from Rhys Ashworth and read out by the clerk. Mr Ashworth was proposed by Cllr. D Bolton and seconded by Cllr. M Stocks. As Mr Ashworth wasn't present the clerk will contact him prior to the next meeting.

Ongoing matter of Gwernaffield Church yard being reported as unkempt by residents. The clerk has contacted the church warden and been advised that a Mr David Davies has recently been employed to grass cut etc. However as this was over a week ago, the clerk will make enquiries again and request an update.

5. To consider any Streetscene Matters

The bus shelter request is awaiting approval with Flintshire County Council.

The hedgerow at the property Cornerways on Cefn Bychan Road was still raised as a concern and the clerk was asked to highlight this with the planning authority who originally gave a condition to keep the hedgerow fence height on this blind corner to assist drivers.

Gwernaffield Conservation Garden – it is understood the kissing gate may be removed as Flintshire County Council now believe these make footpath accessibility generally more difficult for some.
Mr Lightfoot advised this is a Flintshire wide issue.

6.To receive verbal updates / reports from sub groups / committee members including any feedback from recently attended councillor training.

The historical notice boards have been delivered and are currently stored with high tech turf until the necessary permissions are received for installation.

The events committee had since the last meeting and a local treasure hunt was suggested potentially in 2027 given the short time before recess.

The Gwernaffield bus shelter has been painted and seats placed inside in response to older people's comments in the community survey. Cllr. S Barbet suggested that a mural could be painted inside this with pupils working alongside a local artist who has offered his services for £350 to complete the mural. Cllr. Barbet has said he has had an initial discussion with Ysgol Y Waun who would match fund the project at £175. Further information to be provided, however councillors were generally supportive of this project idea.

Cllr. Keaney had as agreed researched and purchased (more longer lasting plants) for the village planters. Relevant information/receipts would be provided.

Biodiversity training had taken place for Cllr. D Bolton which was described as interesting and gave ideas about work which the community council could do - including installation of bat boxes in areas around the village.

The clerk advised that Deeco Lighting is still the street lighting engineer and this needs to be reviewed prior to the winter months and information collated on other providers such as Flintshire County Council and Meta Electrical lighting. The clerk hopes to collate the relevant information during recess.

The interactive speed monitor is still pending installation in Pantymwyn.

Clerk's update and Correspondence

7. To receive the annual return ended 31 March 2026 and report from JDH Business Supplies.

The annual return was received by JDH Business Services Ltd and the 2025/2026 action plan circulated in advance of the meeting. Amendment to some of the figures on the annual return were required due to the annual employers pension contribution being refunded in error into the community council account, this would need to be administered again. Also a reminder to claim the VAT on the Elan City Interactive speed monitor in 2026.

JDH Business Services state in their report concludes - *On the basis of the internal audit work carried out, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported. As part of the internal audit work for the next financial year, we will follow up all recommendations included in the action plan.*

The relevant notice will be posted on the community council website and notice boards in relation to the exercise of electors rights to have opportunity to inspect the accounts prior to 2 July 2026.

The Chairman, Cllr. Eaton signed the annual return alongside the clerk. The clerk will now prepare the additional information to submit with the annual return for the attention of Audit Wales before 30 June 2026.

RESOLVED: The clerk/RFO was thanked for her work on the accounts to date.

8. To consider and approve the June Accounts for payment.

JUNE	Detail	VAT	Amount
* Clerk to the Council - K Roberts	Standing Order - Monthly Salary and HOA		828.93
HM Revenue and Customs	PAYE (Quarter April, May, June)		605.20
Scottish Power	DIRECT DEBIT - Streetlighting electricity for villages	23.95	502.95
Gabriel Media	Annual domain name/licence & support		179
Deeco Lighting	Street light repair (Conniston Cefn Bychan Road)		216
Cllr. Annual Allowance	Cllr. Simon Barbet		156

TG Jones Mold	Scientific Calculators Year - all Year 6 Leavers		156
Clerk to the Council - K Roberts	SJP Employers Annual Pension Contribution		602.76

9. To receive a Civic Service invite from The Town Major, Councillor Julia S Jones on 14 June 2026 at 11am - a family celebration of community life in Buckley at St Matthew's Parish Church, Church Road, Buckley, CH7 3JN. **No further action required.**

10. To receive an update regarding Pantymwyn Play Area – improvements to park safety and access.

Dealt with under Item 3 – Matters Arising.

Resident correspondence - the community council had received correspondence from a local resident via the community council website wanted to know if the community council would consider leading on a community purchase of land for sale between Caer Gog and Pen Y Fron Pantymwyn to help safeguard the area/wildlife. This is an area of 24 acres at a cost of £115,000.

Discussion commenced about this situation; it was unanimously agreed at this point it was something beyond what the community council could offer. The clerk was asked to respond to the resident's email on behalf of the community council and provide a contact at Flintshire County Council who may be able to provide more information re. future planning considerations for the area.

The clerk had contacted One Voice Wales who confirmed that even for a Town Council with more resource this would be a significant undertaking for a smaller community council. Any financial commitment (for example assistance with legal fees) may be deemed that the community council would be taking a lead.

RESOLVED: The community council would not lead on a community purchase of land between Caer Gog and Pen Y Fron Pantymwyn.

11. Planning Matters (A) Applications (B) Decisions

No new planning application consultations since the last meeting and at the time of this agenda being circulated.

Abandon Standing Orders

LATE CORRESPONDENCE – PA Ref: FUL FUL/000454/26 HOMESTEAD, Cefn Bychan Road, Pantywmyn. Proposal: Demolition of existing bungalow and erection of replacement dwelling and garage with workshop associated with new entrance, hard and soft landscaping works.

Cllr. Andy Tunnicliffe will liaise with community councillors on the planning group once they have had opportunity to consider the planning application consultation and as the deadline is up before the next and last meeting before recess (under delegated powers) the planning group and clerk will submit the observations.

County Councillor Adele Davies Cooke reported it is now far more difficult to take planning matters to committee she advised County Councillors are being expected to take objections to the Welsh Government.

RESOLVED: The Planning Group to submit any observations to the Clerk for submission to Flintshire County Council before the next meeting.

PA REF FUL/000457/26: FELLSIDE. Cefn Bychan Road, Pantymwyn.
Proposal First Floor extension over garage and utility room and replacement window.

(The clerk left the meeting.)

After discussion there were no observations/objections to this proposal.

RESOLVED: The clerk to submit as no objections to the proposal.
Reinstate Standing Orders

(B) Planning Application REF: FUL/000170/26 Gwelfryn – Cilcain Road, Pantymwyn – APPROVED.

The meeting closed at 8.05pm. **Next Meeting 1 July 2026 7pm at Mold Golf Club, Cilcain Road, Pantymwyn, CH7 5EH.**