

**GWERNAFFIELD AND PANTYMWYNN COMMUNITY COUNCIL**

**MINUTES OF MEETING**

**Wednesday 1 April 2026**

**1. (A) To record attendance**

Cllrs. Ruth Appleton, Dave Bolton, Peter Eaton (Chairman), John Griffiths, Lisa Jones, Shan Keaney, Ian Newman (Vice Chair), George Tattum, Mark Stocks and Andy Tunncliffe.

**(B) To record apologies** - Cllr. Simon Barbet.

**(C) To record declarations of interest** - None

As this meeting would be councillor Ruth Appleton's last meeting the Chair extended his thanks on behalf of the community council for her work and commitment over recent years.

**3. To approve the minutes of the meeting on 4 March 2026.**

The minutes of the meeting were proposed by Cllr. Ian Newman and seconded by Cllr. George Tattum and will be signed as an accurate record by the Chair.

**4. To receive any matters arising from the minutes of the meeting.**

Page 2 Item 7 All councillors have had opportunity to review the community survey results – it was agreed a zoom meeting would be held to draft an action plan arising from the findings prior to the next meeting.

**5. To raise any Streetscene Matters (Flintshire County Council)**

Cllr. Eaton and the clerk had liaised with Mr Andy Lighfoot, Streetscene Co-ordinator regarding non collection of all waste from an older residents home in Pantymwyn. It was agreed that if matters of this nature continue to occur to contact the County Councillors for the area.

Report of Trees – blocking the footpath opposite the old Pantymwyn garage.

Evolis speed monitor – members of the road safety and streetlighting group would action erecting the monitor on an existing post on Pen Y Fron Road.

Ramblers Group Cymru – Howard White had emailed to thank the community council for their support having emailed Paul Jones at Flintshire County Council re. an awareness of the footpath off Cefn Bychan Road, Pantymwyn through the woods.

**Biodiversity**

Cllr. Andy Tunncliffe and the clerk have been refreshing the planters with lavender and other plants.

It was noted some of the planters are in a state of disrepair, particularly the one at the corner of Pen Y Fron Road, Pantymwyn which has rotted and broken in places and will need replacement in the near future.

**6. To consider and discuss the community survey results**

Cllr. Mark Stocks provided councillors with an overview of the main findings of the community survey. (This was circulated to all councillors in advance of the March meeting) and agreed to share after the next meeting via the website and villages Facebook page only when an action plan can be agreed alongside it.

In summary - the F6 bus service was frequently raised by residents regarding its running times and how this could be improved.

58 responses boosted by an online option - generally an older demographic who responded, so next time look at how we can encourage responses from younger people in the villages.

A short remote meeting will take place if practically possible prior to the next meeting to complete a short action plan – the clerk noted some actions starting to take place including the Pantymwyn bus shelter was already being explored by the community council and improvements requested to the Gwernaffield bus shelter from Flintshire County Council.

The Community Council logo needs to replace the temporary logo on the survey results prior to distribution. It was agreed to have a short action plan in place prior to sharing survey results to residents.

**7. To receive verbal reports from sub groups.**

**Events** – Easter event promoted via posters on notice boards and villages facebook page  
The clerk would share the entries to all post Easter Monday and ask for a vote from the councillors.  
Each entrant would receive a small gift on this occasion.

**Historical Notice Boards** – mock ups provided by Nature Sign which Cllr. Bolton will circulate. The two logos for the community council and Dwr Cymru will be added.

**8. To consider the Canopy Style bus shelter for Cilcain Road, Pantymwyn.**

The clerk was instructed to make enquiries with Sarah Blake and Helen Telford at Transportation at Flintshire County Council to proceed with the above shelter which had been circulated prior to the meeting with a view to providing match funding toward this.

The clerk advised that Flintshire County Council have informed her they will send out letters to neighbouring properties initially to see if there are any objections.

**RESOLVED: To proceed with exploring the possibility of a bus shelter in Pantymwyn.**

**Clerk's Update and Correspondence**

**9. To receive information from The Pensions Regulator** – to receive confirmation of redeclaration of compliance 16 March 2026.

**RESOLVED: The clerk has completed the declaration of compliance for the community council.**

**10. To receive an expression of thanks from Gwernaffield Parish Church for financial assistance toward cemetery maintenance.**

**RESOLVED: No further action.**

**11. To receive the schedule of April Accounts for payment.**

PAYEE	DETAIL	AMOUNT
* Clerk to the Council - K Roberts	Standing Order - Monthly Salary and Home Office Allowance	SPC 22 from 1 April 2026
HM Revenue and Customs	PAYE	196.20
Scottish Power	DIRECT DEBIT - Streetlighting electricity for villages	707.04 (VAT 117.84)
Zurich Municipal Insurance	BACS - Annual Community Council Insurance	£664.63

The schedule was proposed by Cllr. Dave Bolton, seconded by Cllr. George Tattum and signed by the Chair and aforementioned community councillors.

Payments made since the last meeting:		
Brynoir Garden Centre (Mold Market)	Plants and Flowers for Village Planters	100.00
Cartridge People	Multi ink for community council - office printer	46.90 (VAT £7.82)
W Bevan and Sons (Mold)	Peat free compost for village planters	4.99
ICO	BACS - Annual data protection fee/Information Commissioners Office	52.00

**12. To consider feedback from the clerk in relation to the external audits 2023/2024 and 2024/2025**

The clerk in liaison with the Chair had drafted feedback in terms of the items raised by the auditor. These were agreed by those present and the clerk will forward this information to the Wales Audit Office.

**13. Planning Matters (A) Applications (B) Decisions**

**Planning Application Ref: FUL/000170/26 Proposed conversion of existing basement and internal stair case. Location: Gwelfryn, Cilcain Road, Pantymwyn, CH7 5NJ.**

Cllr. Andy Tunnicliffe summarised the planning application and specifically noted an observation from a neighbour about potential intrusiveness of views over their property. However, it was queried if there would be sufficient grounds for the community council to warrant an objection at this stage. Further it was noted that the consultation period had now technically expired.

However, for future reference it was agreed that the community council would have a discussion with FCC planning department about circumstances like this and resultant planning policy. Cllr Tunnicliffe agreed to have this conversation in due course.

**(B) Decisions**

TPO/000156/22 Prune N0 3 Beech Larchway, Pantymwyn, CH7 5EH - APPROVED.

FUL/000095/26 Carith, Pantymwyn, CH7 5EH – APPROVED.

LDC/000074/26 Retrospective application – Pen Y Fron Farm – shepherds hut - WITHDRAWN

Items for the next meeting would include – Improvements to Pantymwyn Park via Match funding with GWELLA and Summer Play Scheme 2026.

**The next Annual General meeting will be followed by a general meeting and will take place on 6 May 2026, 7pm at Mold Golf Club, Pantymwyn.**