

GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL

MINUTES OF MEETING

Wednesday 3 July 2024 / 3 Gorfennaf 2024

1. (A) To record attendance (B) To record apologies

(A) Cllrs. Ruth Appleton, Roberts Challinor, George Tattum, Ian Newman, John Griffiths,

(B) Cllrs. David Bolton, Arthur Orme (resigned), Peter Eaton

In attendance: County Councillor Adele Davies Cooke and Kay Roberts, Clerk.

Public Gallery: Residents from Gwernaffield.

Brief welcome and introduction to Margaret Narburgh, Clerk from Llanferres.

2. To approve the minutes of the meeting on 5 June 2024.

The minutes of the meeting were proposed by Cllr. Ian Newman and seconded by Cllr. Rob Challinor and would be signed as an accurate record by the Chair, Cllr. Ruth Appleton.

3. To receive any Streetscene Matters

The Conservation Garden (sometimes referred to as the butterfly garden) in Gwernaffield was discussed at length and members welcomed two residents from Gwernaffield who were in attendance and who expressed they were keen to support the maintenance of the garden.

The clerk advised that the conservation garden was not in the ownership of the community council and further conversations about support of its maintenance would need to be directly with Streetscene who currently manage and maintain the garden.

Cllr. Appleton had suggested to cut out a pathway through the garden 12 months ago and to co-inside with no mow May. However, some residents felt the garden now looked unkempt and needed attention.

The clerk was requested to liaise with Streetscene to request a full mow of the conservation area and the residents in attendance were happy for the clerk to share their email details with Streetscene to see how they may in future support the maintenance of the garden. Issues of Insurance were raised should residents begin to maintain the area. A resident suggested a bench may be a good addition to the garden.

A possible option for residents going forward may be a working group. It is understood there is a group established on the village Facebook page but the person who has established this was not present at this meeting.

Gullies – numerous very full in Gwernaffield and Pantymwyn Villages. County Councillor Adele Davies Cooke undertook to raise this with County. It was her understanding that they were currently cleared once a year.

Signed: Ruth Appleton

Date: 4.9.24

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3. To consider and approve the July Accounts for payment

July	Payee	Details	VAT	Amount
SO	K.Roberts	Salary & HOA		747.23
BT	HMRC	PAYE		186.60
DD	Scottish Power	Street Lighting Electricity		597.11
DD	HSBC	Account Charge		5.00
BT	Mold Golf Club	Hire or room June/July meetings	11.67	70
BT	K.Roberts	Recorded delivery - Annual Statement to Wales Audit Office		3.80

Resolved: The accounts were proposed by Cllr. Ruth Appleton and seconded by Cllr. Ian Newman.

4. Welsh Audit and Accounts

The Chair and Vice Chair have sent a covering letter with the completed Annual Statement – signed off by JDH Business Supplies. A request to defer the triennial audit on compassionate grounds given the circumstances.

5. Clerks update and Correspondence

6a. To receive feedback from the Chair and Clerk on their recent visit to Ysgol Y Waun and consultation with the children re. Play Areas in the villages.

The Chair and the clerk had attended a meeting with Year 5 & Year 6 at Ysgol Y Waun who had shared their preferences regarding what equipment they would like to see in Gwernaffield Park. (See section 6b.)

6b. To receive costings and details of match funding from Mr Richard Roberts, Aura Play and Leisure Services, if received decide on equipment for 2024/2025.

All equipment information had been circulated in advance of the meeting for members consideration.

Option 1 unit modification & Supernova (GXY916 6-15 years users) the clerk advised members the costs would be in the region of £10,000 and there would be in the region of £10,000 match funding from Aura as confirmed by Mr Richard Roberts. There may be some adjustment re. the installation and safer surfacing costs to lower the grand total which will be confirmed.

Furthermore the clerk also advised an old springer piece of equipment would be replaced at Pantymwyn Play Area with no cost to the community council.

The majority of members in support of the investment into the Gwernaffield Play Area with one abstention.

Cllr. Tattum is continuing to gain further information in relation to Pantymwyn Play Area and current lease arrangements with the land owner and Flintshire County Council.

Resolved: The clerk to complete an official order for the option 1 unit modification and supernova pieces of equipment.

Likely instalment would commence from September post the summer holidays 2024.

Signed: Ruth Appleton

Date: 4.9.24

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6c. Summer PlayScheme 2024 update and arrangements

The clerk confirmed the scheme would run 22nd July to 9 August, 3-week scheme as budgeted in January 2024 from the Scout field, Gwernaffield. Access to Gwernaffield Church Hall would be provided for the use of toilets only. The clerk would post notices on the notice boards, website and village facebook page for residents.

6d. Complaint to Ombudsman

Letter received re. code of conduct complaint made to the Public Services Ombudsman for Wales will not be investigated as they found there was insufficient evidence to substantiate the complaint.

7. To receive updates from Members Sub Committees / outside representatives.

8. To view photos and content for the historical notice boards – Cllr. Tattum

Cllr. Tattum had started to collate some photographs but further information was required in relation to size and possible wording on the historical notice boards.

Given the significant change of circumstances that had occurred including a resignation from the committee and two of those involved with moving the project forward Cllr. Bolton and the clerk's input now changed it was agreed to postpone the project and request further time from Dwr Cymru for its completion which would ordinarily be March/April 2025.

9. To receive any Planning Matters and feedback from the Planning Sub Committee.

Not yet open for consultation at the time of agenda circulation. Planning Application FUL/000481/24 Park View, Pen Y Fron Road, Pantymwyn, Mold, CH7 5EG.

Decisions – COU/000240/24 The Hand Inn, Gwernaffield - Refusal

No further comments/observations from members.

Resolved: The Planning Committee would monitor Flintshire County Council Planning Portal going forward and alongside the acting clerk bringing any planning application consultations to future meetings.

10. Arrangements for the community council contacts recess period and beyond.

It was unanimously agreed that Margaret Narburgh, a practising clerk for Llanferres Community Council would provide cover during the clerk's absence (on a self-employed basis) and provide a monthly invoice to Gwernaffield and Pantymwyn Community Council for the time worked including drafting the agenda and clerking the monthly meeting including typing up the minutes up to 5 hours at her current hourly rate of £16.67 per hour.

The meeting closed at 8.02pm.

The next meeting will take place on 4 September 2024