

**GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL**

**MINUTES OF THE ANNUAL GENERAL MEETING**

**5 July 2023 / 5 Gorffennaf 2023**

**1. To record attendance (B) To record apologies**

**Councillors:** Ruth Appleton, Adrian Barsby, Dave Bolton, Rob Challinor, Sue Coles, Peter Eaton, George Tattum and Arthur Orme. (Welcome new councillor Richard Davies)

(B) **Apologies** – None.

In attendance: County Councillor Adele Davies Cooke and Mrs Kay Roberts – Clerk to the Council.

**2. To approve the minutes of 7 June Meeting.**

The minutes of the meeting were proposed by Cllr. Challinor and seconded by Cllr. Bolton and signed by the Chair as an accurate record. (a) To receive any matters arising from the minutes.

**3. To welcome Mr Gareth Edwards, Deeco Lighting for an update on community council owned Street Lighting. (Attendance was postponed by Mr Edwards.)**

Due to requiring an update on the streetlights, the clerk was requested to invite Mr Edwards to a future meeting post recess. The streetlighting contract has for repairs and maintenance until Spring 2023 has expired and this needs revisiting. It was requested the clerk seek a contract which might be held with other community councils.

Report of lights being on permanently at Tan Y Hafod, Clerk to report through Streetscene at item 4.

The work is pending from Scottish Power for the new column in Y Waen, Gwernaffield.

**4. To receive any Streetscene Matters.**

Streetscene have been out and trimmed the Pantybuarth crossroads as requested and raised with the community council by a resident. Mr Lightfoot said Streetscene would make an enquiry in addition to the owner of the hedgerow.

**5. To receive any updates from Representatives (Sub Committees, Liaison & Meetings Attended.)**

**5a. Road Safety, Street lighting and Street Furniture Committee**

The final speed radar had been acquired, a short delay in this being installed. The clerk will advise Ysgol Y Waun, so this information can be shared with Parents/Guardians.

Cae Gafna footpath running parallel with the Golf Course still overgrown. (This was subsequently dealt with advised by Cllr. Appleton.)

**5b. Events Sub Committee**

Cllr. Sue Coles has attended to planters on Gwernaffield Road and was thanked by councillors present.

Newsletter deadline for information 1 September 2023.

A possible Music event to be held at Mold Golf Club (MGC) not Pantymwyn Village Hall. As MGC in the middle of the villages. Cllr. Adrian Barsby would assist to co-ordinate the interest in a music event.

Cllr. George Tattum raised some complaints from residents about anti-social behaviour at The Hand Inn, Gwernaffield. Details will be forwarded to the clerk to request follow up / report to the Police.

County Councillor Adele Davies Cooke said she would follow up with licensing at FCC.

**5. To receive the schedule of July accounts for payment.  
Accounts proposed by Cllr. Barsby and seconded by Cllr. Eaton.**

Payee	Details	VAT	Amount
K.Roberts	Salary and Home Office Allowance		705.63
HMRC	PAYE		176.20
Scottish Power	Street Lighting Electricity	95.26	571.57
HSBC	Account charge		5.00
*Kay Roberts	WH Smith Gift Vouchers x 9 (Ysgol Y Waun Leavers)		90.00
*Cllr. D Bolton	Ebay - straps for speed radar monitor		13.98
*Kay Roberts	Postage for external audit documents		2.25
*Kay Roberts	Office - Multipack Inkjet cartridges (Staples) & stationery		47.47
*Cllr. S. Coles	Plants for village planter (Conservation garden & Gwernaffield Road)		4.90

**6a.To receive the 1<sup>st</sup> quarter bank reconciliation. (1 April – 30 June 2023).**

The clerk circulated the bank reconciliation which demonstrated a carry forward amount of £44,246.09 an income for the quarter of £14,120.86, higher than usual due to the annual VAT refund received as was the expenditure at £9,702.10 due to the purchase of the speed radar sign and annual payment of member allowances in the quarter.

**Resolved: This was signed by the Chairman and witnessed by the clerk and also signed by Cllr. Sue Coles.**

**7. To consider information from Mr Richard Roberts regarding options for improvements to Pantymwyn Play Area.**

Following a meeting with Richard Roberts (Cllrs. Appleton, Bolton, Newman and clerk in attendance) on Pantymwyn Park and an in principal agreement to invest in Pantymwyn Park. The clerk had received some information from Mr Richard Roberts and shared this with members, quotes had been provided for replacement of the small springers' equipment, seesaw and also the addition of a bench.

However, information on improvements to access to the park had not been received. Members felt this information needed in conjunction to enable a decision to be made on investment in improvements.

It was agreed this item will be placed back on the agenda once the full information is received from Aura, Play and Leisure Services.

In the meantime, the clerk was asked to write to Mold Golf Club to enquire if they would be interested in a contribution toward a new bench, with back rest for the park.

**Resolved: The clerk to write to Mold Golf Club about a contribution toward a park bench.**

**8. To discuss the community council newsletter – Cllr. Ruth Appleton and Cllr. Sue Coles.**

A discussion about the newsletter. It was agreed help was required from others as this is a large task for an individual. Cllr. Appleton asked that other councillors if able, to be proactive in this area and information to be shared to understand who can help with what.

**9. To consider and agree the inscriptions and locations for the community council commemorative boards – Cllr. Arthur Orme.**

A discussion took place about the two-community council owned commemorative boards which Cllr. Orme had kindly offered to take for inscriptions to be updated with seats taken by Chairs/Chairman

since 2014 and the clerk had provided information to allow updating. A future decision will be made on siting both boards.

#### **8. Clerk's Update and Correspondence**

#### **9. To receive a verbal update on the submission of the annual statement and additional information to the Wales Audit Office for External Audit and subsequent notice requirements.**

All required information including the signed Annual Statement of Accounts 2022/2023 has been submitted to the Audit Office Wales.

#### **10. To receive the Gwernaffield and Pantymwyn Community Council communication and engagement policy.**

The clerk circulated this policy in advance at the meeting which was discussed and proposed for adoption by Cllr. Ruth Appleton and seconded by Cllr. Adrian Barsby.

#### **11. To receive an invite for a tour of Cefn Mawr Quarry with Jason Parry, Quarry Manager.**

Cllr. Orme acting representative for the CM quarry group had recently taken a tour of the quarry and informed members this was interesting and informative. Other members (x6) said they would be interested attending in the future. The clerk would make enquiries through Mr Jason Parry, Quarry Manager.

#### **12. To receive information on free garden packs for local places for nature. – Cllr. Ruth Appleton.**

This information via One Voice Wales will be explored by Cllr. Ruth Appleton and she will appraise the community council of any proposed further action in due course. There criteria has been revised. Cllr. Appleton will speak with Mrs Pauline Kershaw prior to the next meeting.

#### **13. To explore and confirm ideas for the application to the Dŵr Cymru Community Fund for a community project.**

The clerk reported she had spoken briefly with Gwenan Davies, Community Fund Manager at Dŵr Cymru/ Welsh Water and she advised community notice boards would be something the fund would consider, with the caveat that there has been 200 applications already from across Wales. As the next deadline is 1 September, the clerk would liaise with Cllr. Adrian Barsby and Cllr. Ruth Appleton and Cllr. George Tattum, due to his historian background about ideas for signage for visitors to the area to capture the history of Gwernaffield and Pantymwn.

#### **14. To receive a response from PCSO C Freel in relation to the community council enquiry concerning the security and appropriateness of the orange tape fencing at Coppy Farm, Gwernaffield Road.**

Following contact from the community council PCSO C Freel has spoken with the Rural Crime Team Officer who is happy to attend the location in concern. Arrangements will be made to meet with PC Allen.

#### **15. To receive any (A) Planning Applications (B) Planning Decisions**

**To receive any update on Planning Application Ref: FUL/000186/22**

**Proposal: Retrospective - Garden decking area**

Site Location: HIGH CROFT, Cilcain Road, Pantymwyn, Yr Wyddgrug, CH7 5EH

Cllr. Bolton raised the decision of the FCC Planning Committee held on 21 June 2023 was to grant planning permission, subject to the imposition of a condition in respect of the evergreen hedge along the boundary between respective rear gardens of High Croft and Hill Creen. A planning condition should be imposed which requires the maintenance of the hedge and its height to not exceed a level upon which all parties agree.

County Councillor Adele Davies Cooke was thanked for her involvement and assistance alongside the community council listening to the residents involved.

The clerk advised there was also Cefn Mawr Quarry DET/000393/23 – Consolidation of mineral extraction and processing operations including ancillary development. Currently being allocated to a case officer.

Cllr. Bolton reported a discussion with residents of Cefn Bychan Woods, a majority of residents have had the unadopted road resurfaced. However, some road calming measures have been installed by an individual not seemingly wanted by other residents. County Councillor Adele Davies Cooke would follow up. However, this is likely to be a civil matter.

### **Welsh Government 20 mph Speed Limit from September 2023**

At The Chair's discretion late information was considered from Welsh Government on the 20mph coming in on 17 September.

The clerk advised any request for an exception to retain a road at 30mph and not the default to 20mph would have to have a clear, concise and compelling case to request this and there is a process to go through with Flintshire County Council.

A vote was taken 8 in favour 2 against to put a case together to request an exception for the main road through the village to be retained at 20mph – Gwernaffield Road onward to Cilcain Road. (Post the Y Waen Entrance to the school.) The Road Safety and Street Lighting Sub Committee would liaise with the clerk in this respect.

**16. To confirm arrangements for August recess period. NB. No meetings take place/no formal business during this time. (Confirm the Planning Sub Committee utilising delegated powers to respond to any planning applications which have a deadline in August.)**

**The meeting ended at 8.51pm.**