

GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING

7 June 2023 / 7 Mehefin 2023

1. To record attendance (B) To record apologies

Councillors: Ruth Appleton, Adrian Barsby, Dave Bolton, Rob Challinor, Sue Coles, George Tattum and Arthur Orme. (Welcome new councillor Richard Davies)

(B) Apologies – Cllr. Peter Eaton

In attendance: County Councillor Adele Davies Cooke and Mrs Kay Roberts – Clerk to the Council.

2. To approve the minutes of 5 May Annual General Meeting and General Meeting.

The minutes of the meeting were proposed by Cllr. Challinor and seconded by Cllr. Bolton and signed by the Chair as an accurate record.

3. (3a) To receive any matters arising from the minutes.

An amendment required to the name of Vice Chairman to that of Cllr. Adrian Barsby.

4. To receive two expressions of interest to join the community council.

The clerk provided the meeting with the expressions of interest from Mr Richard Davies who is a longstanding resident of Pantymwyn who recently retired and expressed he now wants to give back to his local community. Mr Davies was proposed by Cllr. Bolton and seconded by Cllr. Tattum.

RESOLVED: Mr Davies signed his declaration of office as duly witnessed by the clerk and takes a seat on the community council.

A second expression of interest was read out for a Mr Ian Newman who too was looking to provide support and assistance to his local community.

RESOLVED: Mr Davies signed his declaration of office as duly witnessed by the clerk and takes a seat on the community council.

5. To receive any Streetscene Matters

Discussion about street lighting generally - it has been around 8 years since the installation of the new LED lights in the villages. The clerk advised the street lighting list with the state of repair of each of the street lights needs updating.

Members agreed to invite Mr Gareth Edwards, Street Lighting Engineer at Deeco Lighting to the July meeting.

A report of a light out on the right-hand side of Cilcain Road opposite Mold Golf Club toward Pantymwyn.

The clerk had contacted Streetscene following contact from a local resident concerned about some of the hedge growth and grass verge around Pantybuarth crossroads. Streetscene had promptly been out and trimmed back the area. The resident had been informed and thanked the community council. Discussion regarding the Dragon Motors Sign which stands on the ground (right) as you turn out of the Pantybuarth crossroads junction, looking up toward the quarry which was suggested may obscure

a driver's visibility. This will be raised with streetscene for them to investigate to ensure it does not create any obstruction.

Coppy Farm - continued concern about the now long-term usage of orange temporary tape fencing erected (after the hedgerow removal in 2022) on entry into Gwernaffield village. The clerk requested to make further enquiries possibly with the RSPCA about whether this is a sufficient long term "stock proof" fence and feedback at a future meeting. Members agreed this looks unsightly and are concerned that sheep may escape onto the road and a subsequent accident result. Enquiries have already been made with the police who have been out to look at the area.

6. To receive any updates from Representatives (Sub Committees, Liaison and Meetings attended)

Cllr. Coles requested information for the newsletter to reach her no later than 1st September 2023 deadline.

The next event will be the autumn Annual Scarecrow Competition 2023 which will be promoted in the newsletter.

Cllr. Coles reported she had raised the matters of lighting and a hand rail going up the hill toward Ysgol Y Waun entrance. However, Ysgol Y Waun have advised financial restrictions at present do not make this feasible due to other educational priorities.

Cllr. Tattum had offered to update the section of the community council website on Councillors and asked all Councillors for a Pen Portrait of themselves.

7. To consider information on the purchase of a speed radar monitor near Ysgol Y Waun.

After speaking with local residents, and Ysgol Y Waun and liaising with Streetscene, who have now erected a metal pole to mount a speed radar. It was agreed to purchase one from ElanCity – Evolis Speed Radar monitor.

Other types of radar quotes and functionality were considered including Evoflash and TMP. However, the advantages of ElanCity were thought more beneficial and already tried and tested in the villages as a way of helping speed calming and making drivers more aware.

The clerk suggested approaching Road Safety at Flintshire County Council for their input, however at this point the majority of members agreed as Streetscene had already been involved, a purchase should be made of the radar and advise FCC Road Safety of the community council's developments. This was put to a vote with 2 councillors in favour of discussion with road safety prior to purchase and 2 against.

RESOLVED: The clerk was instructed to order an Evolis Speed Radar Monitor as soon as practically possible so this could be installed.

8. To receive the schedule of June accounts for payment

JUNE	Payee	Details	VAT	Amount
SO	K.Roberts	Salary and Home Office Allowance		705.63
Bank Transfer	HMRC	PAYE		176.20
Direct Debit	Scottish Power	Street Lighting Electricity	98.38	590.30
Bank Transfer	HSBC	Account charge		5.00
Bank Transfer	Kay Roberts (R)	Calculators x9 - Year 6 school leavers.		38.94
Bank Transfer	Gabriel Media	Annual licence and UK domain name		179.00
Bank Transfer	ElanCity	Evolis solar speed radar (x1)		2580.00

As the scientific calculators had been purchased at a lower than anticipated price and school leavers fewer in 2023, it was agreed to provide a WH Smith Voucher in July for each pupil in addition to the calculators.

(8a) To sign off the Annual Bank Reconciliation 2022/2023.

The annual bank reconciliation was considered this demonstrated a brought forward balance for 2022/2023 of £39,827.33. Annual Income of £36,799 and Annual Expenditure of £39,097. The clerk explained that expenditure had increased by £8,539 in 2022/2023 compared to the previous financial year 2021/2022 primarily due to increases in street lighting electricity, speed calming measures through the procurement of speed radar signage and improvement/installation of play equipment at Pantymwyn Play Area.

The bank mandate 2023/2004 will require updating to include the Chair - Cllr. Ruth Appleton / Vice Chairman Cllr. Adrian Barsby and Cllr. Bolton as signatories.

9. To receive the annual return for year ended 31 March 2023 and internal auditors report from JDH Business Supplies

The Clerk advised that the Annual Return for the Year Ended 31st March 2022 and internal auditors report had been received the previous afternoon. The clerk advised on a number of audit recommendations including the PAYE submission for the clerk's first pension payment, which has subsequently been actioned through HMRC basic payroll tools in June payroll. Also, other recommendations which will be given consideration at future meetings – a review of the risk assessment, standing orders and financial regulations.

The Chair, Cllr. Ruth Appleton signed the relevant section 3 – Council/Board/Committee approval and certification and relevant notices will be erected in due course. The Clerk will now commence work on additional information requirements for the Welsh Audit Office external audit for submission by 30 June 2023.

RESOLVED: The clerk and Responsible Financial Officer (RFO) was thanked for her work to date on the financial audit requirements.

10. Clerk's Update and Correspondence

10a. To receive information on the Dŵr Cymru/Welsh Water Community Fund application for community projects. The community fund was discussed and a broad proposal to make an application for the Autumn round for assistance toward signage in the villages which depict the history of the area. The clerk will make enquiries with Dŵr Cymru to see if this is something they would consider acceptable and within their criteria.

10b. To receive the updated Standing Orders for consideration from One Voice Wales (OVW).

There has been a subsequent change to the new standing orders by OVW therefore it was agreed this be deferred to a future meeting.

10c. Emails circulated from One Voice Wales (OVW) – Smart Devices Campaign, Climate Change Bulletin and Quarterly Newsletter. For information - no action required.

10d. One Voice Wales – Annual Innovative Practice Conference, The Royal Welsh Showground – 5 July 2023. The clerk advised if anyone has an interest to attend to advise her as soon as possible.

11. To receive any (A) Planning Applications (B) Planning Decisions

11a. (A) Location: Y Nyth, Hafod Road, Gwernaffield, Mold, CH7 5ES. Proposal: Reduction in floor plan from original approval. Approval has already been received, and it was a non-material amendment.

11b. (Flintshire Ward Mold West PA-061994) For discussion - Erection of residential development 232 NO units together with associated public open space and infrastructure. (Land to the North of Gwernaffield Road, Mold)

Concern expressed, if approved about the knock-on effect this may have in terms of more traffic which may come up through Gwernaffield. The community council previously objected. The community council to keep apprised of the situation.

11c. (B) FUL/000247/23 Bryn Farm, Gwernaffield, CH7 5DE - approved.

Not on the agenda – Highcroft, Pantymwyn, will be going to Flintshire County Council Planning Committee. To keep apprised of the situation.

The meeting closed at 20.54pm.