

**GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING 5 April 2023 / 5 Ebrill 2023**

**1.(A) Attendance (B) Apologies**

(A) Cllrs. Ruth Appleton (Vice Chair) Adrian Barsby, Dave Bolton (Chairman) Rob Challinor, Sue Coles, Peter Eaton, Arthur Orme, George Tattum.

(B) **Apologies:** None.

(C) **In attendance:** Kay Roberts – Clerk to the Council. County Councillor Adele Davies Cooke.

**2. Declaration of interests**

(Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.)

Item 9c - Cllr. Dave Bolton is a trustee of Pantymwyn Village Hall and did not take part in the discussion.

**3. To approve the minutes of the 15 March 2023.**

**RESOLVED:** The minutes of the meeting were proposed as an accurate record by Cllr. George Tattum and seconded by Cllr. Rob Challinor and signed by the Chairman.

**4. Chairman's Communications – discussion with regards to the seat of Chair and Vice Chair**

After lengthy discussion and advice from the clerk it was accepted that a time limit of 2 years sitting in either seat of Chair and/or Vice Chair cannot be applied to either position or written into standing orders. However, the majority of members said that it was important that the seats/positions should be enabled by democratic voting year on year.

The venue for future meetings will be reviewed at the May AGM.

**5. To receive any Streetscene matters.**

Outstanding: The no pavement sign on Cadole Road requires turning round to make sense.

Erection of another pole in Pantymwyn from the Crown where the electric point was positioned. This would enable the sign to be moved from The Crown and register the speed of cars coming down hill.

Damage to the verge outside Penyrallt, Cilcain Road, Pantymwyn advised this occurred during the cutting back recently of the Trees on Trial Hill.

Jon Hill – Rights of Way Officer, the public footpath on the left going up and behind the property Norlands, Pantymwyn has been dug up which a resident has reported as making it difficult to negotiate.

Grit bins require checking across the villages some are empty.

Some cutting back of the trees on Gwernaffield Road opposite the Rhual Diary have been reported as being left in a poor state.

**RESOLVED:** The clerk will raise these matters with Mr Andy Lightfoot, Streetscene Co-ordinator at County.

## **Cadole Road**

The Chairman agreed County Councillor Adele Davies Cooke could share information about the Cadole Road, Gwernaffield suggestions from Mr Lee Shone, Interim Transport Strategy Manager at Flintshire County Council.

All Councillors to consider and feedback to the clerk by week commencing 17 April to ensure the deadline of 21 April can be met.

### **6. To receive a verbal update from the Community Council sub groups:**

#### **6a – The Events Group**

Cllr. Coles reported the community council newsletter has been circulated and councillors expressed their thanks for the work which went into an interesting and informative Spring edition. There was some delay in returning the printing from Instant Print on this occasion.

Some final entries for the Easter Window Dressing Competition, shared on the village facebook page. Prizes provided and those who participated thanked for their entries.

A music event to be considered prior to Christmas at Pantymwn Village Hall. The clerk emailed Ensemble Cymru, no response to date. Cllr. Barsby will follow this up as he is aware of the musician involved.

#### **(b) The Street Lighting and Road Safety Committee**

##### **Outstanding:**

The clerk has followed up with Deeco lighting - 3 outstanding issues re. black spot on Cilcain Road, a second cracked column in Y Waen and cables for removal by the Christmas Tree spot.

No response from Deeco at this time.

### **7. Approval of the schedule of Accounts for payment**

<b>April</b>	<b>Payee</b>	<b>Details</b>	<b>VAT</b>	<b>Amount</b>
*SO	K.Roberts	Salary		705.63
*SO	K.Roberts	Home Office Allowance		117.50
Bank Transfer	HMRC	PAYE		176.20
*Direct Debit	Scottish Power	Street Lighting Electricity	47.60	285.60
Bank Transfer	HSBC	Account charge		5.00
Bank Transfer	Information Commissioner	Annual Data Protection Fee		40.00
Bank Transfer	Zurich Insurance	Annual Insurance		584.54
Bank Transfer	Walls Signs NW Ltd	Plaque for PVH - defib.	10.20	61.20
Bank Transfer	David Bolton	Hose Clips for radar		12.98
Bank Transfer	K Roberts – Food Warehouse	Easter Eggs - Competition		15.00
Bank Transfer	K Roberts - Staples	stationery - ink/paper		58.49
Bank Transfer	Pantymwyn Village Hall	Financial Assistance - Coronation Event		100.00

#### **Payments between meetings**

Cllr. Sue Coles - Newsletter via Instant Print £335.53

Deeco Lighting – Removal of cracked concrete street lighting column to tip £696.00

Microsoft Office – Personal Annual - £59.99

The accounts were proposed by Cllr. Tattum and seconded by Cllr. Barsby.

As of 31 March 2023, HSBC Current Account £10,000, Deposit Account £29,827.33. The clerk is presently finalising and preparing spreadsheets/information for end of budget year and the annual internal audit in June and will report back to council.

**7a. To receive the accounting statement for the year ended 31 March 2022 including the now completed audit managers report from Audit Wales concluding no matters to be drawn to the council's attention.**

The clerk had circulated the account statement to members in advance of the meeting.

The notice of conclusion of audit and right to inspect the annual return for the year ended 31 March 2022 will be placed on the community council website and relevant community notice boards.

**RESOLVED:** Members thanked the clerk for her work during the course of the year.

**8. To receive quotes form community council insurers Gallaghers Insurance, CHIP Insurance Brokers and Zurich Town and Council Insurers.**

The clerk provided members with quotes from the three insurance companies, after discussion members agreed to a 3-year long term agreement with Zurich who had a comprehensive and competitive quote of £584.54 per annum.

**9. Clerk's update and Correspondence**

**10. (a) North Wales Police - PC Kerry Nash's communication/response in relation to community council liaison with the local police.**

Disappointment was expressed that the local Police may struggle to attend a community council meeting. No offers at this time to visit Mold Police Station. An occasional visual presence, a walk through the villages by Police was expressed would be helpful from time to time.

In relation to the community councils expressed concern with escaping livestock onto Gwernaffield road they advised that comes under section 155 Highways Act 1980 and the police have passed on the community councils concerns about escaping sheep onto Gwernaffield Road to the rural crime unit.

Additionally, PC Kelly Nash advised if the community council could circulate the link to members and residents. This is for the community alert scheme where Police send out information or alerts to local residents about incidents or concerns in their area.  
<http://www.northwalescommunityalert.co.uk/>

PC Kelly Nash also confirmed PCSO Connor Freel still covers the area for Gwernaffield and Pantymwn.

Cllr. Sue Coles would place the link in a future community council newsletter.

**(b) Richard Roberts, Aura Play and Leisure Services – update on match funding for play area improvements 2023/2024. A meeting pending in May with the community council.**

The letter received about available match funding from Flintshire County Council / Aura was welcomed. The community council budget agreed in January 2023 for use of reserves up to £5,000 and the letter from Aura highlighted the park this year most in need of expenditure in was Pantymwyn Park.

The clerk and some councillors will meet Richard Roberts in the near future to discuss equipment options.

**(c) To receive a completed financial assistance form from Pauline Kershaw, Chair of Pantymwyn Village Hall for assistance with the Coronation Street Party as publicised in the community council newsletter.**

The completed financial assistance form received was discussed and a decision made to provide £100 of financial assistance to a coronation street party event at Pantymwyn Village Hall open to all residents of the villages. They have confirmed no entry charges would apply.

**RESOLVED: £100 to Pantymwyn Village Hall toward their coronation street party event.**

The newsletter highlighted the financial assistance available should other groups wish to apply in 2023.

**11. To consider the purchase of a Jabra to assist at hybrid meetings to enable people to hear and be heard more clearly if accessing remotely.**

The clerk advised some councils are using a Jabra which they advise works well to assist with virtual meetings.

After considering a Jabra, Cllr. Barsby said an option was a juice adaptor which is less expensive and does the same job. The clerk to consult with Cllr. Barsby and return to a future meeting.

**12. (A) Planning Applications and (B) Decisions**

(A) NMA/000220/23 NMA Removal of a rear Velux changed the first-floor space to bedroom. Thornlea, Pen Y Fron Road, Pantymwyn, Mold, CH7 5EF.

(A) NMA/000152/23 Non-Material amendment to Planning Ref: 063809 Pant Y Garth, Pen Y Fron Road, Pantymwyn, Mold, CH7 5EF

(A) FUL/000076/23 Proposed new single storey entrance extension and re-modelling 6, Llys Fammau, Pantymwyn, CH7 5EZ.

(A) FUL/000247/23 New detached garage – lower than previously approved garage. Bryn Farm, Ffordd Y Bryn, Gwernaffield, Mold, CH7 5DE.

After discussion of the planning applications, no objections were agreed.

**RESOLVED:** No objections to the aforementioned planning applications.

**The meeting closed at 20.44pm.**

**The next meeting would take place at Ysgol Y Waun 3 May at 7pm and would commence with the Annual General Meeting and be followed by a general meeting.**