

GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL

MINUTES OF THE MEETING 8 February 2023 / 8 Chwefror 2023

1.(A) Attendance (B) Apologies

(A) Cllrs. Ruth Appleton (Vice Chair), Adrian Barsby, Sue Coles, Dave Bolton (Chairman) Peter Eaton, George Tattum.

(B) **Apologies:** Cllrs. Arthur Orme.

(C) **In attendance:** County Councillor Adele Davies Cooke and Clerk to the Council, Kay Roberts.

Public Gallery: one resident

(After receiving a request to attend the meeting via ythe zoom platform the community council made this provision. However, at 7.15pm the connection was closed as this was not accessed.)

2. Declaration of interests (Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.)

Item 2. Cllr. George Tattum

3. To approve the minutes of the 18 January 2023.

RESOLVED: The minutes of the meeting were proposed as an accurate record by Cllr. George Tattum and seconded by Cllr. Adrian Barsby and signed by the Chairman.

4. To receive any matters arising from the January minutes.

5. Chairman's Communications – To welcome Mr Andy Lightfoot, Area Manager Streetscene – Streetscene Matters.

Mr Lightfoot was welcomed to the meeting by the Chairman and added a streetscene perspective to speed surveys and noted there is an improvement list with County. At present the area does not score highly enough on the matrix. There are many other requests for improvements from across the county.

Mr Lightfoot reported the placement of mirrors to help drivers out onto roads is not lawful and they should not be erected.

Discussion about the 20mph limit coming into force in Autumn which was thought may assist to slow some drivers down along village roads.

At this point a resident was asked to speak in relation to his concerns for his children who cross Gwernaffield Road, to Ysgol Y Waun daily. Please refer to public participation at item 6.

6. Public Participation from a local resident, Gwernaffield regarding his concern regarding road safety on Gwernaffield Road near Y Waen.

A Gwernaffield resident attended the meeting and spoke about his concern as a parent of children attending Ysgol Y Waun. The main concern expressed was the lack of visibility on Gwernaffield Road, due to parked cars and raised options to improve this.

The clerk appraised the meeting of an email received by Mrs Ankers the Head Teacher at Ysgol Y Waun in which she notes she did not believe the school would be eligible for a safer route to school grant, as the school is at the head of a cul-de-sac this also applies for lollipop staff – not being on a through road does not assist with accessing funding. Mrs Ankers suggests flashing amber lights for 8.30am-9.00am and 2.30am-3.30am. Any installation needs to be a survey of the real problem, evidence based and not opinion.

Discussion of various options – could the community council erect a speed monitor close to the school on Gwernaffield Road, to heighten drivers’ awareness of speeds. Mr Lightfoot would explore the option of a post on the highway and invite councillors to a site meeting.

Options previously discussed such as removal of the hedgerow outside properties on Gwernaffield Road, to enable cars to be parked closer to the housing were previously refused by Welsh Government.

Mr Lightfoot suggested to the resident in attendance would it be practical for him to walk a little further down the road past the parked cars where it is clearer to pass and visibility would be improved. This was a possibility.

The resident thanked the community council for listening to his concerns.

RESOLVED: A site meeting would be held and stakeholders invited – co-ordinated by the Road Safety and Street Lighting Group.

The clerk would report the outcome of the meeting to Clare Parry at Flintshire County Council Road Safety Unit.

The clerk to contact the local police and invite to a future meeting.

Other Streetscene Matters

Cllr. Eaton reported the grit box on Llys Famau Pantymwyn is still empty and can move around as there is no weight to hold it down.

Utility access hole covers dipped before the Rhual.

Mr Lightfoot is due to do a Highway inspection next week. He reported the road outside the quarry is to be resurfaced from the quarry and onward of seventy metres.

**7. Approval of the schedule of February Accounts for payment.
7b To receive an update on the accounts.**

FEBRUARY	Payee	Details	VAT	Amount
*SO	K.Roberts	Salary and Home Office Allowance		647.38
Bank Transfer	Aviva Pensions	Clerk’s Annual Pension Payment		500
Bank Transfer	HMRC	PAYE	47.6	161.80
*Direct Debit	Scottish Power	Street Lighting Electricity		285.60
Bank Transfer	HSBC	Account charge		5.00
Bank Transfer	K.Roberts	reimburse stationery/ink		54.48

The last precept payment from Flintshire County Council was received in December 2022 of £11,533.33. The last full quarter bank reconciliation is being prepared.

As at 31 December 2022 the HSBC deposit account was £47,514.19 and the current account was £10,000. Significant expenditure was anticipated during the final month of the financial year in addition to standard items such as the standing order for the clerks salary, and Scottish power electricity an anticipated outstanding invoice for £5,300 for the multi play slide in Pantymwyn which the clerk has needed to chase several times. This play item was match funded by Aura Play and Leisure Services/Flintshire County Council and a donation from Turf Tec Ltd, a local company.

A letter was received from the clerk's former address/office dated December and related to an underpayment for 2022 which was paid between meetings for an amount of £360.17. It was not understood why HMRC sent it to this former office / clerk address as all information had been updated through real time information, HMRC basic payroll tools.

8. To consider the appointment the internal auditors for 2023/2024 – JDH Business Services Ltd.

The Clerk advised that this is an annual agenda item. The Clerk further advised in relation to the appointment process for the Council's Internal Auditor.

The clerk would check the procedure for periodic review of auditors instructed.

RESOLVED: Members agreed the following: To re-appoint JDH Business Services Ltd., as the Council's Internal Auditor for the end of year 2022 / 2023 accounts.

9. To review, consider and approve:

10. 10a The Community Council Risk Assessment for 2023/2024.

The clerk had circulated in advance of the meeting the risk assessment for consideration by members who unanimously agreed to approve the document for 2023/2024. Leaving street lighting columns loss or damage as a medium risk.

RESOLVED: To approve the Community Council Risk Assessment for 2023/2024.

10b The updated Asset Register for 2023 / 2024

The clerk had circulated in advance of the meeting the asset register for 2023/2024 with the addition of x2 Solar Evolis Speed Signs (less VAT as previously instructed by the internal auditors).

No community involvement packs are stored at Pantymwyn Post Office, grit, shovels etc.

RESOLVED: To approve the Community Council Asset Register for 2023/2024.

11. Clerk's Update and Correspondence

11a To receive information on the Area of Outstanding Natural Beauty's Sustainable Development Fund from David Shiel.

The clerk to check with David Shiel this is the latest information prior to further consideration.

11b. To receive the adopted Local Development Plan 2015 – 2030.

Flintshire County Councils recently adopted Local Development Plan was circulated in advance of the meeting which sets out the planning strategy, policies and proposals for Flintshire for the period up to 2030.

Page 180 onward – Developing Management Policies – Valuing the Environment.

Gwernaffield and Pantymwyn have been designated green wedge areas.

11c. A resident's request for assistance to obtain a defibrillator – Cefn Bychan Woods, Pantymwyn.

This resident has subsequently contacted the clerk to state funding has been provided by Mold and Buckley Round table.

11d. Information on Buckingham Palace Garden Parties – respond by 13 February. (Nominations for councillors who have gone above and beyond for their communities. Dates are 3rd and 9th of May, so if successful the councillor must be available for both. Nominations will be placed in a draw. If you have previously attended your name must not be put forward as it is a once in a lifetime experience)

After thorough discussion it was proposed by Cllr. Coles and seconded by Cllr. Bolton that Cllr. Adrian Barsby be nominated to attend. The clerk would liaise with Cllr. Barsby and submit the nomination on behalf of the community council.

RESOLVED: The clerk to submit the nomination for Cllr. Barsby and guest to be considered to attend the Buckingham Palace Garden Party in May 2023.

12. To receive a verbal update from the Community Council Sub Groups:

12a. The Events Group – Easter event and newsletter update.

Cllr. Coles will provide an update on the village facebook page of the Easter dressing window event. The Spring newsletter will be prepared by mid March.

Discussion about the Coronation of King Charles III on 6 May 2023. The community council led by Cllr. Appleton will display bunting on the main road through the villages.

Cllr. Bolton suggested that given the last Santa Parade did not take place and the community council had no notification. Was this an event that members would be interested in taking forward, it was agreed this might be an event the community council could consider in December. More information to be gathered.

Carol Singing Event – a possibility this would take place in 2023 as some had enjoyed the event in previous years.

12b. The Street Lighting and Road Safety Sub Group – update on street lighting work commencing in Y Waen, Gwernaffield.

The street lighting contract with Deeco is due for renewal.

2 Street Lights - 1 lighting renewal on the new column agreed in Y Waun, Gwernaffield and the renewal of another with an old concrete column which sits in a resident's garden.

A discussion about a black spot between Crown Crest and Pantymwyn Post Office which was raised by Cllr. Eaton on behalf of some residents.

The clerk was requested to approach Scottish power and Deeco lighting about the possibility of supplementary lighting in this area.

13.(A) Planning Applications and (B) Decisions

(A) Planning application consultation 064375 Proposal: Widening of vehicular access to the driveway. Green Hollow, Cilcain Road, Pantymwyn, CH7 5NJ. **RESOLVED: No objections.**

(B) 063838 Penhallow, Gwernaffield – approved.
064177 The Barracks, Pant Y Buarth – refused.

14. The time and date of the next meeting 15 March 2023, 7.00pm at Ysgol Y Waun. Postponement of meeting from 1 March due to half term holidays and school closure.

The meeting closed at 9.00pm.