

GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL

MINUTES OF THE ZOOM (VIRTUAL) MEETING

2 February 2022 / 2 Chwefror 2022

1. (A) Attendance (B) Apologies

Councillors: Karen Armstrong, Adrian Barsby, Ruth Appleton (Vice Chair), Dave Bolton (Chairman), Sue Coles, Rob Edwards, John Elcock, George Tattum.

Non-attendance Cllr. Challinor and Cllr. Coggins Cogan.

(Please note apologies must be received prior to the commencement of the meeting for members consideration.)

(B) Apologies

County Councillor Adele Davies-Cooke

Public Gallery

Two members of the public.

2. Declaration of interests in relation to the listed agenda items

None.

3. To approve the minutes of the last meeting held on 1 December 2021.

The minutes of the meeting were proposed by Cllr. Rob Edwards and seconded by Cllr. George Tattum and will be signed as an accurate record by the Chairman.

4. Matters Arising from the minutes

The date of the minutes required an amendment to 12 January from 1 January 2022.

Item 6. The Armed Forces Covenant was currently a work in progress by the clerk and Cllr. Armstrong.

5. To consider any Streetscene Matters including any streetlighting updates.

The pothole had not been dealt with on Cadole Road and the clerk would again raise this with Mr Andy Lightfoot at Streetscene as a hazard.

An electrical unit appears to have been installed on Gwernaffield Road, and a workman from Flintshire County Council advised it was a unit for a traffic installation device? Although, when raised by the Chairman with Streetscene they had no knowledge of this.

Cllr. Rob Edwards has raised the long-standing issue of the cracked Street Lighting column in Y Waen with Deeco Lighting, who have included it in their forthcoming schedule of works.

The metal sleeve for the concrete column on Pen Y Fron Road has been requested.

Considering various lighting works required and recent information about significant electricity increases by Scottish Power, members agreed it would be helpful to reconstitute the lighting Sub Committee – members Cllr. Barsby, Cllr. Bolton, Cllr. Edwards to consider various lighting matters.

Cllr. Bolton advised he has acquired a recent map / outline of lights in the villages. Which he will share with members of the group and the clerk.

Cllr. Edwards will write a new term of reference and return this to a future meeting for consideration.

RESOLVED: To reconstitute the Street Lighting Sub Committee and confirm members.

6. To receive a verbal update from the Community Events Committee.

The Events Committee had recently met. Cllr. Armstrong had circulated an email of proposed ideas / events. A Easter window dressing competition, a Treasure Trail and Queens Platinum Jubilee ideas.

More volunteers were requested to help distribute the community council newsletter. Enquiries were being made with Pauline Kershaw, Pantymwyn Village Hall who previously assisted with a small team to distribute the newsletter. It is hoped a comprehensive list of which volunteers would be prepared to cover which areas would be completed soon.

Cllr. Appleton is making an enquiry with Royal Mail about costs of newsletter delivery which would be returned to a future meeting before any decision would be made.

Cllr. Edwards provided the events team with a contact for Mold Connection as an avenue to explore in terms of potential delivery of newsletters.

The next newsletter will be completed end March / early April 2022.

7. To receive a verbal update from the Community Road Safety Committee. 8. To consider information / purchase of the bilingual Speed Detection Device.

After much discussion and deliberation over various devices and their specifics, Ellan City which is portable and offers an inbuilt data collection facility was agreed.

Cllr. Bolton had read the Welsh Government's procedure advice and guidance in which various options, which have been raised with FCC were suggested such as road signage which he advised was refused as against policy. Thus, the suggestion of a speed device. The clerk had contacted Northop and Northop Hall Community Councils Clerk who gave feedback on this device from Ellan City which had proven to be useful in downloading data to share an overview with their residents who, like residents of Gwernaffield and Pantymwyn raised their concerns about perceived excess speeds in the villages. Collection of data from the device would be downloaded and controlled by the Road Safety Sub Committee.

RESOLVED: To purchase the portable solar bilingual speed monitoring device via Ellan City.

9. Clerk's Update and Correspondence

9a. To receive correspondence from One Voice Wales on Buckingham Palace Garden Parties.

The clerk had circulated information in advance of the meeting to community councils asking them to nominate a councillor who they believed had made a significant impact in their community during the Pandemic.

After discussion it was agreed to discuss a nomination with former councillor Kate Johnson for her work particularly through The Good Neighbour Scheme. The clerk was asked to contact the former Councillor and if agreed to nominate Kate Johnson and a guest of her choice to attend a May Garden Party at Buckingham Palace.

Cllr. Barsby enquired if financial assistance to get to the event were required if this would be something the community council could assist with. The clerk will make enquiries in this respect.

RESOLVED: To nominate former Councillor Kate Johnson to attend a Buckingham Palace Garden Party for her work during the pandemic.

10. To receive information from Janet Roberts, Play Development Officer at Flintshire County Council requesting the community councils in principal decision if they wish to participate in the Summer Playscheme 2022.

After discussion it was agreed (subject to any restrictions at the time) in principle to financially support the summer playscheme. Members mentioned the positive evaluation of last year's scheme by parents and guardians was a very compelling argument to support it again.

RESOLVED: A proposal by Cllr. Edwards, seconded by Cllr. Armstrong to in principle support the Summer Playscheme 2022.

11. To receive the notice of conclusion of audit and right to inspect the annual return for years ended 31 March 2021 from Audit Wales.

The notice had been circulated and placed on the website and notice boards to inform electors of their right to inspect the annual statement 2021/2022.

12. To receive the February accounts for payment.

February	Payee	Detail	VAT	AMOUNT
SO	K.Roberts	Salary and Home Office Allowance		767.56
Bank Transfer	HMRC	PAYE		7.40
DD	Scottish Power	Street Lighting	28.11	168.65
Bank Transfer	Deeco Lighting	Invoice 017523 xmas lights Gwernaffield	36.00	216
		Invoice 017522 Xmas lights Pantymwyn	36.00	216
Bank Transfer	Deeco Lighting	Street Lighting Repairs x2 017525 / 017529	72.00	432
Bank Transfer	Kay Roberts (reimburse)	ZOOM Annual Pro Licence		143.88

Internal Auditors – JDH Business Supplies

Members agreed to use JDH Business Supplies as Internal Auditor for 2022/2023, who are local, qualified accountants and who have specific knowledge in Town and Community Council (T&CC's) Audits and are already professionally engaged with many in T&CC's Wales.

The clerk asked members to consider the ZOOM renewal notification which arrived after the payment schedule and requires payment £143.88, as this requires payment by card, the clerk would pay and claim reimbursement.

Discussion regarding the news that Scottish Power would increase from 1 March 2022 the kWh of electricity from 0.12p to 0.47p per kWh adjusting predicted annual consumption 12,613 = £5,928. Considering this, a future meeting would revisit the budget, which had already increased the cost centre during 2022/2023 for street lighting electricity but not to this extent.

The clerk had circulated an email to fellow clerks to enquire about their plans, perhaps another power provider should be considered in 2022/2023, liaison with Mr D Jones at Flintshire County Council Streetscene about streetlighting hours, however the community council has an unmetered supply. It was agreed these are items which the Street Lighting Sub Committee can discuss and bring back to a future meeting.

13. To receive and review the Community Councils Asset Register 2022 /2023.

The document had been circulated to all members in advance of the meeting. The new notice boards had been added to the asset list.

RESOLVED: The Asset Register for 2022/2023 was proposed by Cllr. Appleton and seconded by Cllr. Coles and adopted for 2022/2023.

14. To receive and review the Community Councils Risk Assessment document 2022/2023.

The document had been circulated to all members in advance of the meeting.

Street Lighting Matters would be led by Cllr. Rob Edwards and the Street Lighting Committee would be reconstituted.

Cllr. Bolton has liaised with an officer at One Voice Wales and received a draft Contract of Employment to ensure the clerks terms and conditions are current.

A suggested re. wording to the section Risk of Precept being Inadequate - to regularly review the budget and forecast resources needed to meet the community council objectives to enable the annual setting of the budget.

RESOLVED: The clerk would amend the risk assessment accordingly as agreed. This was proposed by Cllr. Armstrong and seconded by Cllr. Bolton and adopted for 2022/2023.

15. Planning Applications (A) Planning Decisions (B) Planning Decisions

There were no new planning applications at the time of agenda distribution to members.

(B) Planning Application Reference: 063809 Pant Y Garth, Pantymwyn - Approved

(B) Planning Application Reference: 063749 Hafan Hedd, Pantymwyn - Approved

16. To receive items for 6 April 2022 meeting.

Format of future meetings, financial assistance request from Pantymwyn Village Hall, street lighting and budget review.