

**GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL**

**MINUTES OF THE ZOOM (VIRTUAL) MEETING**

**7 July 2021 / 7 Iau 2021**

**ANNUAL GENERAL MEETING**

**1.(A) Attendance (B) Apologies**

Councillors: Ruth Appleton (Vice Chair), Karen Armstrong, Adrian Barsby, Rob Challinor, Dave Bolton (Chairman), Robin Edwards, John Elcock, Kate Johnson, and George Tattum.

**(B) Apologies**

Councillors: David Coggins Cogan and Sue Coles

**2. Declaration of interests**

Councillor Dave Bolton declared an interest in agenda item 8a as he is a Trustee on the Village Hall committee and did not participate in the discussion.

**3. To approve the minutes of the last meeting held 2 June 2021.**

The minutes of the last meeting were confirmed as an accurate record and proposed by Cllr. George Tattum and seconded by Cllr. Adrian Barsby. They will be signed as a correct record by the Chairman.

**4. Matters Arising from the minutes**

In the absence of Cllr. Coles the clerk read out an email as an update on the blocked grids reported on Cadole Road which have been dealt with and further attention required, a recommendation for a grid repair has been made by Streetscene and they will monitor the situation.

For information - Cllr. Sue Coles has now been appointed on the Governing Body of Ysgol Y Waun as the community council representative and has joined a subcommittee for literacy given her extensive background in this field.

The clerk reported the scientific calculators have been purchased for the 15 school leavers at Ysgol Y Waun and provided to the school. Councillors wished all school leavers luck as they journey to High School.

**4. Chairman's Communications**

Nothing specific and communications will be dealt with under the other agenda items.

Wrexham and Flintshire One Voice Wales meeting – the Chair was unable to attend due to technical issues.

**4a To receive an update on the community councillor Vacancy for the Gwernaffield ward.**

The community council can now Co-opt for the vacancy left by former Councillor R Hughes. One initial expression of interest has been received and the vacancy will remain open until September 2021.

## **5. To raise Streetscene Matters**

Some indirect complaints seen from residents via social media about quarry lorries coming out in front of traffic. Cllr. George Tattum will raise issues to Jason Parry, Manager at the quarry at present meetings are not taking place.

The hedgerow at seven stiles has still not been cut back by Streetscene.

Streetlighting – Cllr. Edwards reported the repairs and a new LED light at Cefn Bychan Woods have been completed by Deeco lighting.

## **6. To raise any Police Matters**

The clerk reported the local PCSO Emma Owens had emailed asking for the date of the meeting and details of councillors, which the clerk had responded to. No further communications after this time.

Agreement to put an article on Road Safety / Speeding Matters in the Autumn/Winter newsletter.

A communication to the Police to request speed monitoring in the villages.

The clerk mentioned operation SNAP by North Wales Police which is in response to increasing submissions of video and photographic evidence relating to driving offences that members of the public have witnessed. [Operation Snap | North Wales Police](#) This too could be highlighted in the community council newsletter.

## **7. To receive a verbal update from the Road Safety Committee**

The Chair provided a brief update on road safety matters and asked members for any thoughts on best locations for an interactive speed camera in Pantymwyn. Please email your ideas directly to The Chair.

Discussion has taken place with Claire Parry, Flintshire County Councils Road Safety Unit regarding speed limits in Cadole but at present any requested changes do not meet their criteria.

## **8. Clerk's Update and Correspondence**

### **8. To receive a letter from Pauline Kershaw, Chair of Pantymwyn Village Hall requesting financial assistance toward the purchase of a defibrillator.**

The letter had been circulated in advance of the meeting; members considered its content.

Members requested the clerk contact the Chair of Pantymwyn Village Hall to enquire how much funding toward the defibrillator is required and what has been raised so far by them. The clerk will enquire.

### **8b. To consider flowers for planters in Pantymwyn**

After a detailed discussion £50 was proposed by Cllr. Kate Johnson and seconded by Cllr. Dave Bolton. Gwernaffield have already commenced with some funds from the raffle for the conservation garden.

## **9. To receive Gwernaffield and Pantymwyn Community Council's Draft Language Statement.**

The statement was approved by Cllr. George Tattum and seconded by Cllr. Dave Bolton and adopted.

**10. To receive an amendment to the Community Council Risk Assessment 2021/2022 as per the audit recommendation.**

**To add a safeguard to the risk assessment document in terms of supplier fraud.**

Risk of Supplier (procurement) fraud	Potential cost to the community council.	HSBC online banking uses safeguards prior to transacting any money. The clerk will always check the veracity of a request by any supplier.
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**The amended document was proposed by Cllr. Dave Bolton and seconded by Cllr. Ruth Appleton.**

**11. To approve the July accounts for payment**

<b>JULY</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
STANDING ORDER	K.Roberts	Monthly Salary/HOA	767.56
DIRECT DEBIT	Scottish Power	Street Light Electric	163.30
Bank Transfer	HMRC	PAYE	TBC.
Bank Transfer	Llanferres Council	Zoom extension 2 June meeting	£14.39
Bank Transfer	Kay Roberts	x 15 Scientific Calculators WH Smith	£110.86
Bank Transfer	Gabriel Media	Website Annual - licence /domain name	£154.00
Cheque/ BT?	Deeco Lighting	Street lighting maintenance/repairs	£746.40

**The accounts were proposed by Cllr. Rob Edwards and seconded by Cllr. Kate Johnson.**

**16. (A) Planning Applications (B) Planning Decisions**

No new applications at the time the agenda was distributed. However, the clerk made councillors aware of a pending application Ref: 063142 Thornlea, Pantymwyn as this had a deadline for comments 30/07/2021 just prior to recess.

**Play Equipment Update**

The clerk provided a brief update after speaking with Mr Richard Roberts, Aura Play and Leisure Services, the trim trial would be installed end of August in Pantymwyn Play Area and the wheelchair accessible bench and suitable plaque is in progress for Gwernaffield Play Area.

**The meeting closed at 8.00pm.**