

GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL

MINUTES OF THE ZOOM (VIRTUAL) MEETING

5 May 2021

ANNUAL GENERAL MEETING

1.(A) Attendance (B) Apologies

Councillors: Ruth Appleton, Karen Armstrong, Adrian Barsby, David Bolton, David Coggins Cogan, Sue Coles, Robin Edwards, Kate Johnson, Richard Hughes and George Tattum.

(B) Apologies

Councillor J Elcock (visiting family in hospital) R Challinor (unwell)

Cllr. Richard Hughes, Chairman thanked everyone for their support during his Chairmanship and had circulated a summary report which noted the refusal of Coppy Farm Development, as objected to by the community council, continued support of the summer playscheme, various community events which continue to engage the community and will continue to do so, subject to relevant restrictions and he thanked members for their work. Developing policies such as Welsh Language and the finalised Engagement and Communications policy within the council demonstrated a move forward and he stated it had been a privilege to work with the council. Cllr. Hughes had been presented with a framed photo of Moel Famau and a booklet of local photos from a local photography student as a thank you for his work and commitment to the community council.

A discussion commenced on the role of Chair and there was consensus about the balance between learning the role of Chair in a year or two, which is what it may take and the same person holding that position too long, which can potentially stifle development of different ideas and to be mindful of this in future elections.

Planning Matters (Item 15)

As a letter had been received from residents by the outgoing Chair in relation to PA Ref: 062722 A E Rowlands, Pantybuarth Planning items were taken earlier in the agenda so the departing Chair had the opportunity to explain what he had received.

Following lengthy discussion, the Community Council instructed the Clerk to object to the proposal to extend the storage yard, due to its impact in terms of increased noise, haulage activity, highway usage, and the damaging effect on the environment (no sight of a tree survey). An enlargement of the premises would mean an extension into the countryside not zoned for industrial development and this may set precedent for similar developments. Some members expressed concern about jobs associated with the company and therefore voiced economic reasons. A vote was taken, and a majority voted to object to the proposal.

RESOLVED: The clerk to submit an objection on behalf of the community council.

Planning Application Ref: 062742 Pantybuarth Cottage, Pantybuarth

The clerk requested comments from Cllrs prior to the deadline of 7 June, the planning application will open for consultation shortly. Some concerns expressed about vehicles parking outside the current property on the highway, previous occupants parked their vehicles in the property courtyard.

Councillors to submit their comments to the clerk prior to 24 May 2021.

2. Declaration of interests in relation to the listed agenda items.

None. The clerk will circulate a form to collate / update declaration of interests from all councillors in due course.

3. Election of Chairperson 2021 /2022 and signing of the declaration of office.

The clerk reported there had been 1 nomination for Chair, Cllr. Dave Bolton. No other nominations received. Cllr. Bolton was proposed by Cllr. Tattum and seconded by Cllr. R Edwards.

RESOLVED: Cllr. Dave Bolton accepted the position of Chairman for the year 2021/2022 and would sign his declaration of office.

4. Election of Vice Chair 2020 / 2021 and signed of the declaration of office.

The clerk reported there had been 1 nomination for Vice Chair, Cllr. Ruth Appleton. No other nominations received. Cllr. Ruth Appleton was proposed by Cllr. Coles and seconded by Cllr. Tattum.

RESOLVED: Cllr. Ruth Appleton accepted the position of Vice Chair for the year 2021/2022 and would sign her declaration of office.

(There were no minutes of the Annual General Meeting in May 2020 as it was postponed.)

5. To review the Chair's allowance and confirm other allowances.

The Chair's allowance was agreed at the January meeting 2021 during the budget setting process of £250 per annum. The clerk reminded councillors to confirm with her if they wish to claim or forego the allowance of £150 per annum directly by email.

6. To review and receive nominations to serve on committees and outside bodies and arrangements for reporting back.

The clerk circulated the document required for updating from May 2019. The clerk recorded councillors' allocations to each group and would circulate a revised document post the meeting.

7. To review and adopt Code of Conduct, Standing Orders and Financial Regulations.

The clerk had circulated the documents in advance of the meeting and councillors were satisfied if the SO and FR are populated as before, this would take place in a task and finish group consisting of Cllr. Armstrong, Cllr Barsby and the clerk primarily for policies and would also incorporate the Welsh Language Policy currently in draft.

8. To receive the record of Councillor Attendance 2020/2021.

The clerk had circulated a document demonstrating attendance of councillors at meetings during the year. Members agreed this provided an overview of helpful statistics and the record was proposed by Cllr. Barsby and seconded by Cllr. Appleton.

A suggestion for a summary to go in the summer edition newsletter.

9. To consider the format of future meetings physical and / or virtual meetings.

Wales has not received any specific guidance advising them to recommence physical meetings. As virtual meetings have worked well over the last year (at keeping the work of the council going) it was suggested zoom meetings continue and that this be reviewed again post the August recess.

GENERAL COMMUNITY COUNCIL MEETING

10. To receive the Clerk's Update and Correspondence

To receive communication from Debbie Barton, Manager Mold Golf Club regarding requested support for a toilet to be adapted to accommodate a person with a disability.

In principal members supported the adaptation to accommodate a person with a disability but felt it premature to comment further at this stage in the event planning permission were required resulting in members being consulted about by FCC Planning Department. The clerk will respond to Mrs Barton to advise.

11. To approve minutes of the 7 April 2021

A discussion about the community litter pickers being a separate entity and not organised by the community council. Cllr. Appleton confirmed this was the case and has reinforced the need to wear high visibility vests by individuals who litter pick and accept, they do this at their own risk. A local resident had raised concern that he did not see a litter picker recently working by the roadside as they were not wearing a high vis vest.

The clerk had nothing further from Planning Enforcement regarding the summerhouse at Highcroft, Pantymwyn. This would be raised with the County Councillor.

RESOLVED: The minutes of the last meeting were proposed by Cllr. Tattum and seconded by Cllr. Armstrong and will be signed as an accurate record of the meeting.

12. Chair's Communications – as newly elected no specific communication at this time.

13. To consider Streetscene Matters

The clerk reported a kissing gate had been installed off Cefn Bychan Road, leading to the woods past Little Oaks.

An email had been sent to Denbigh AONB about the state of disrepair of the bridge which comes over the ford and to investigate the woods as a resident had commented there is an opening at the top of one of the caves into the woods which would benefit from signage alerting walkers of the danger.

A new litter bin has been installed by the bus stop in Pantymwyn.

Dog waste bins still at times overflowing Pantybuarth and Pantymwyn – contact made with Mr Lightfoot at Streetscene and dealt with by the cleansing team.

The hedgerow as you go into Y Waen sometimes people are throwing dog waste bags into this.

The Seven Styles footpath sign on Cilcain Road opposite the bus terminal and opposite the junction with Cefn Bychan Road is not visible due to hedge growth and needs cutting back.

Cllr. Dave Bolton reported there had been no meeting of the road safety group since the last full council meeting. Communications were ongoing with Claire Parry at the road safety unit at FCC about improvements to signage /roundels and the possibility of an interactive road speed sign in Pantymwyn (like the one in Gwernaffield).

The clerk raised as a late agenda item, a letter from Aura Play and Leisure Services about Match Funding 2021/2022. The trim trail has been approved at a previous meeting for the match funding. Also, a suggestion about a picnic table in Gwernaffield Park which is accessible for a person in a wheelchair.

Members agreed with the suggestion and the clerk awaits quotes from Mr Richard Roberts at Aura for the picnic table.

14. To receive an update on community events and consider a deadline for the next newsletter.

Cllr. Johnson was not present at the meeting. Cllr. Armstrong suggested a content list for the newsletter and to detail information about the Summer Playscheme.

15. To approve the May Accounts for Payment

Standing order	K.Roberts	Monthly Salary/HOA	767.56
Direct debit	Scottish Power	Street Light Electric	163.30
Bank transfer	J D Bolton	Chairman's Allowance	250
Bank transfer	Ruth Appleton	Cllr. Allowance	150
Bank transfer	Robin Edwards	Cllr. Allowance	150
Bank transfer	J D Bolton	Cllr. Allowance	150
101051	George Tattum	Cllr. Allowance	150
Bank transfer	Sue Coles	Cllr. Allowance	150
Bank transfer	Kate Johnson	Cllr. Allowance	150
Bank transfer	Karen Armstrong	Cllr. Allowance	150

The clerk reported the accounts were presently with JDH business supplies for internal audit purposes.

16. (A) Planning Applications (B) Planning Decisions

Planning Application Consultation Ref: 062722 Location: Rowlands, Pantybuarth, Gwernaffield, Proposal: Extension to Plant Storage Yard.

This agenda item was taken earlier in the meeting at the Chairman's discretion.

17. To consider items for the next meeting on Wednesday 2 June 2021.

Community councillor vacancy following the departure of the former Chairman.

(This meeting will be minuted by the clerk of Llanferres).