

## GWERNAFFIELD AND PANTYWMYN COMMUNITY COUNCIL

### MINUTES OF THE ZOOM (VIRTUAL) MEETING

7 APRIL 2021

#### **1.(A) Attendance (B) Apologies**

Councillors: Ruth Appleton, Karen Armstrong, Adrian Barsby, David Bolton, David Coggins Cogan, Sue Coles, Rob Challinor, Robin Edwards, John Elcock, Kate Johnson (Vice Chair) Richard Hughes (Chairman) and George Tattum.

#### **2. Declaration of interests in relation to the listed agenda items.**

None.

#### **3. To approve the minutes of the last meeting held on 3 March 2021.**

The minutes of the meeting were proposed by Cllr. George Tattum and Cllr. Adrian Barsby and would be signed by the Chairman as an accurate record.

The Welsh Language Policy / Statement is currently being drafting and will be considered at a future council meeting.

#### **4. Chairman's Communications – Cllr. Richard Hughes to wish farewell to Gwernaffield and Pantywmyrn Community Council Chairman and the clerk to request nominations for the position of Chair and Vice Chair in preparation for the May AGM on 5 May 2021 for the municipal year 2021/2022.**

Cllr. Hughes thanked members for his framed photo of Moel Famau which he was delighted to receive. Cllr. Hughes would attend the May AGM to hand over to the new Chair / Vice Chair for 2021/2022.

Members were asked to think about the position of Chair and Vice Chair and advise the clerk should they wish to consider standing. A proposer and seconder would be required, and a vote would take place at the start of the Annual General Meeting in May.

#### **4a. To consider a community councillor representative for The Hafod Federation Governors, following the departure of Cllr. Richard Hughes.**

Cllr. Hughes explained his role on The Hafod Federation (the amalgamation of Ysgol Y Waun and Gwernymynydd Community Primary School) as representation for the community council.

He explained this year, had been a difficult one for the school with COVID conditions and the work they have had to do, and he was requested to nominate a person from the Council. This was discussed. As Cllr. Sue Coles, a previous head of childrens libraries had worked with schools and had a passion in this area she put herself forward. The representative would report back following termly school meetings to the community council.

Cllr. Hughes proposed Cllr. Sue Coles as representation and Cllr. Karen Armstrong seconded this. The clerk would advise Mrs L Ankers, Head Teacher for The Hafod Federation.

**RESOLVED: Cllr Sue Cole's was nominated as the community council Hafod Federation representative.**

## **5. To raise any streetscene matters – a. Requested new signage Cae Rhug Lane & footpath.**

The clerk reported she had chased the request for a litter bin by the Pantymwyn bus stop on behalf of a resident involved in the regular community litter picks.

Cllr. Bolton reported he had been approached by a local resident who had expressed concern that some community litter pickers were not always in high vis vests and this made it difficult to see them, particularly when in a car and they were undertaking their litter picks at the side of the road. Cllr. Ruth Appleton has reminded those litter pickers involved to wear their high vis vests and is in touch with Mr Andy Lightfoot at streetscene.

## **b. Requested attention to full dog waste bins in Pantymwyn/ Pantybuarth.**

These do fill quickly on a weekly basis; a new cleanser is now visiting the villages regularly on a weekly basis and this should improve.

Cllr. Rob Edwards volunteered to follow up some outstanding street lighting issues with SPEN / Deeco lighting and would liaise with the Clerk. The clerk thanked Cllr. Edwards and said this would be helpful going forward.

The clerk has requested a new road sign for Cae Rhug Lane, as the other has broken.

Cae Rhug Lane is also full of potholes, Cllr. Adele Davies Cooke said this is an unadopted road and it is for the residents to get together to resolve.

Members reported the sign on the bend at Pen Y Fron, Pantymwyn has been replaced and looks good and thanked Streetscene for their work.

Cllr. Kate Johnson had circulated an example of the dog watch signs and asked people to look at them and feed back to her. Cllr. Johnson will request if they are acceptable to erect in the villages and feedback at the May meeting.

## **6. To receive an update from the Community Road Safety Sub Group.**

Cllr. Bolton reported following contact with Claire Parry, from Flintshire County Council Road Safety she has advised Flintshire County Council would not allow speed bumps or chicanes. The last survey in 2018 reported average mph as between 32 / 34. Cllr. Tattum reported other options are being considered such as an interactive sign in Pantymwyn (Gwernaffield already have one), 30 mph road markers near the golf course. A suggestion of improving the road way from the cemetery to the cross at Pantybuarth.

Some members expressed concern about some speeds from The Crown and Trial Hill. There is a speed analysis due at the end of this year / 2022. Cllr. Bolton reported at present Road Safety advise the mph recorded means the Go Safe vans will not attend as they need to focus on areas with recorded speeding evidenced.

A reference to Buckley speed watch scheme, considered previously this required considerable numbers of volunteers / data inputting. Police assistance was reported as slow in sending out letters and considerable time input for limited effectiveness or tangible change in those schemes established.

Concern was expressed that if the proposed large housing development off Gwernaffield Road near Mold is approved traffic will increase and changes retrospectively are more difficult to build into the street architecture. Cllr. Coles reported her concern about the speed some

drivers take the road past the quarry and onward into Gwernaffield. Cllr. Adele Davies Cooke said it is likely all villages in Wales and England will be 20 mph in the near future.

Cllr. Barsby reported Cadwyn Clwyd fund feasibility studies and depending on what the community council want to do in the future they may wish to consider this. Evidence would need to be gathered.

## **7. To receive the Clerk's Update and Correspondence**

7a. To receive a second update on the Summer Playscheme 2021 from Janet Roberts at Flintshire County Council. The clerk reported she had confirmed in principle the community councils decision to participate in the Summer Playscheme, COVID restrictions permitting at the time.

**7b. To renew Gwernaffield and Pantymwyn Community Council's data protection fee with the information commissioner's office £40.00 from 30 April 2021.** Members agreed.

**7c. To receive The Good Councillors Guide to Cyber Security from One Voice Wales.**

The guide was circulated in advance of the meeting, elements of good practice suggested were helpful to an extent. However, the document largely relates more to that of a larger local authority. The clerk has a council lap top with virus protection and back up.

**8. To receive a verbal update from the Community Events Sub Group and feedback on the Easter event.**

Cllr. Armstrong and Cllr. Johnson reported on a successful and enjoyable Easter event, less entrants than the Christmas event. This represented something different and the local chocolate hampers were well received and provided by a local business.

The events group were thanked once again for their efforts in engaging with the local community.

## **9. To approve the April accounts for payment.**

<b>APRIL</b>		
<b>PAYEE</b>	<b>DETAILS</b>	<b>TOTAL</b>
K.Roberts	Monthly Salary/HOA	767.56
Scottish Power	Street Light Electric	169.12
ICO	Data Protection Annual Fee	£40.00
Came & Company	Annual Council Insurance	£629.58
One Voice Wales	New Cllrs. COC Training x2	£60.00
Gabriel Media	Website Update/ Redesign	£101.25
One Voice Wales	Annual Membership	£301.00

The accounts were proposed by Cllr. Edwards and seconded by Cllr. Barsby.

**9b. To receive a letter from Adrian Crompton, Auditor General for Wales regarding the Audit of Accounts 2020-2021.**

The letter was circulated in advance of the meeting. In summary, there are over 200 of the 735 community councils who have not handed in their accounts, a requirement to the external auditors for 2019/2020. As a result, the new audit regime for 2021/2022 will be delayed.

Gwernaffield and Pantymwyn passed their internal and external audit and had the accounts published prior to the deadline on 30 September 2020. The clerk will now be preparing for the 2020/2021 submission date to the internal auditor in May 2021.

**10. To consider quotes for new Community Notice Boards in Gwernaffield.**

The clerk is collating this information and has made requests from 3 companies and is waiting for responses and will report back once received.

**11. Planning Applications (A) Planning Decisions (B)**

(B) Planning Application: 062466 - Y Berth, Pantymwyn - approved.

(B) Planning Application: 062252 Tan Y Craig, Pantymwyn – approved.

Cllr. Bolton enquired about the progress of the report of the Summer House at Highcroft to Planning Enforcement. The clerk advised only a reference number, lodging the complaint, and outlining the long delays being dealt by Flintshire County Council Planning Enforcement had been received at this time.

The clerk was asked to follow this up with Planning Enforcement and copy in County Councillor Adele Davies Cooke.

The meeting closed at 8.27pm.

**12. To receive items for the next meeting on Wednesday, 5 May 2021 which will be the Annual General Meeting followed by a General Meeting.**