

GWERNAFFIELD AND PANTYMWYN COMMUNITY COUNCIL

MINUTES OF THE ZOOM (VIRTUAL) MEETING

3 FEBRUARY 2021

1. (A) Attendance

Councillors: Ruth Appleton, Karen Armstrong, Adrian Barsby, David Bolton, John Elcock, Richard Hughes (Chairman) and George Tattum.

(B) Apologies: Councillor David Coggins Cogan, Robin Edwards, and Kate Johnson.

In attendance: Mrs Kay Roberts – Clerk and Responsible Financial Officer.

2. Declaration of interests in relation to the listed agenda items.

No member declared an interest.

3. To approve the minutes of the last meeting held on 6 December 2020.

The minutes of the meeting of 6 January 2020 were proposed as an accurate record by Cllr. Tattum and seconded by Cllr. Bolton and will be signed as an accurate record by the Chair.

Matters Arising – the clerk provided an update:

Item 5 Page 2 - The clerk reported information / advert was emailed to Mr G Peacock Scout Leader, no response as yet. No role description at present for a Youth Representative.

Item 8 Page 2 – The clerk had provided Cllr. Tattum with a contact via Llanferres Community Council, who also were not aware of the project. Cllr. Tattum reported it is called Outdoor Lives and was provided with a grant of £8,700 for their work on the history of the villages.

Item 9 Page 3 - The clerk enquired with One Voice Wales about the community council Welsh Language Obligation and has received information stating a policy for the community council is required. This will be circulated at the March meeting. Cllr. Armstrong reported the last Office of National Statistics 2020 reported those who identified themselves in Flintshire as Welsh Speaking was 24.7%.

4. Chairman's Communications

The Chairman expressed his sadness at the announcement of County Cllr. Kevin Hughes passing away, condolences have been sent from the community council to his family. Kevin was remembered as a hardworking and committed man, a school governor, Chairman of the Quarry liaison committee and will be missed.

Cllr. Tattum also reported the death of former Councillor, Barry Ramsey of Gwernaffield. The clerk was requested to send a card of condolence.

4a. To receive three nominations for the two community councillor vacancies.

The clerk had circulated 3 candidates' expressions of interest to join the community council – Mrs Debbie Barton who works in Pantymwyn, Mrs Sue Coles and Mr Rob Challinor, both local residents.

A discussion on each candidates' merits ensued. A vote was taken and Mrs Debbie Barton and Mrs Sue Coles, known for their community and voluntary work received the majority of votes. Cllr. Appleton proposed Mrs Sue Coles she was seconded by Cllr. Dave Bolton

Cllr. Tattum proposed Mrs Debbie Barton and she was seconded by Cllr. Barsby.

RESOLVED: The clerk to invite Mrs Debbie Seddon and Mrs Sue Coles to the March meeting to take their seat for the Pantymwyn ward on the community council.

The clerk was requested to contact Mr Rob Challinor thanking him for his expression of interest.

5. To raise Streetscene Matters

Gritting – some gritting up and down on P2 routes this year. Mr Andy Lightfoot reported there had been no change to previous years but there was a break in the forecast which allowed gritters to get on top of primary routes to enable gritting on P2.

Residents had spoken with the clerk and Cllr. Bolton from Pantymwn in relation to the steep lane going from the junction at Cefn Bychan Road down to Cefn Bychan Woods and the lane from the same junction going straight on from Cefn Bychan Road to Argoed Farm. County Councillor Adele Davies Cooke was made aware. Mr Andy Lightfoot said these routes are classed as P3 so treatment will only be carried out on these lanes on satisfactory completion of P1 and P2 routes. Salt bins are around the junction and down the steep lane to assist residents to use themselves should Flintshire CC not be able to send a gritter. There would be no salt piles / bins leading down the other lane as this is flat ground and does not fit the matrix Flintshire CC use to determine locations. Given this response members decided to take no further action at this time.

Delay in gritting Pen Y Fron Road an ambulance got stuck. This was the first day of the snow.

An appreciation by residents that the County Council was working hard managing bin collections.

An article would go in the next newsletter about gritting and road safety from the Community Road Safety Subgroup. Further information is awaited on costs of cameras and other speed calming measures / options.

Cllr. Barsby reported on an option of a feasibility study funded by Cadwyn Clwyd considering road safety calming measures. It was agreed Cllr. Barsby explore this on behalf of the community council.

Streetlighting Matters – a report from a resident of a street light near Cefn Bychan Woods being out by a resident. Further investigation required as currently it does not appear to be in ownership of the community council or County. The Community Council to request Scottish Power Energy networks to investigate the power supply.

6. To receive an update on Police Matters and Community Safety

The clerk reported on communications she had from Police Inspector Iwan Jones; he wishes to strive to get better levels of engagement with the community that were once seen. Therefore, the Community Road Safety Group fed back about improving engagement, more visual presence as well as once again welcoming the briefing the community council once received prior to each meeting. Also, initial discussion about ANPR and how this could be explored in the community and link into any existing Police systems.

Cllr. Adrian Barsby had also learned of the work Hannah Blythyn AM had been doing with Northop Community Council relating to road safety and the clerk was requested to enquire further about this.

7. Clerk's Update and Correspondence

7a. To receive an email update on the Summer Playscheme 2021 from Janet Roberts at Flintshire County Council.

The clerk reported details of the proposed summer playscheme from Flintshire County Council (FCC) subject to COVID restrictions at the time. FCC are requesting an in principal agreement to a 3-week playscheme 2 hours a day, Mon-Fri 10.30 am – 12.30 totalling £1,428.90. Full training provided for the team.

In principal councillors agreed to the 3-week scheme subject to COVID restrictions at the time. Schools may also be open so this may have an impact depending on what is decided.

RESOLVED: The clerk was requested to send an in principal agreement to Janet Roberts at County which was proposed by Cllr. Tattum and seconded by Cllr. Armstrong.

7a. To receive and review the G&P Community Council risk assessment for 2021/2022

8. Polices for review, discussion and approval.

8a. To receive and review the G&P Community Council risk assessment for 2021/2022.

The policy was circulated by the clerk in advance of the meeting for members consideration.

An amendment to include Pantymwyn in the document title and an adjustment from medium to low in the heading of Employee Changes - in relation to a computer as in 2020 the council purchased its own lap top computer.

RESOLVED: To adopt the amended risk assessment for 2021/2002, subject to the adjustment above. Proposed by Cllr. Tattum and seconded by Cllr. Bolton.

8b. To receive the amended G&P communications and engagement policy with a view to adoption.

This was deferred until a future meeting to consider a document received recently from One Voice Wales. Cllr. Armstrong reported she would aim to do a summary of this document's main points / principals.

8c. To receive and consider the member's self-regulatory protocol.

The policy was circulated by the clerk in advance of the meeting for members consideration.

No comments. **RESOLVED: The Policy was proposed by Cllr. Armstrong and seconded by Cllr. Bolton.**

9.To receive a verbal update from the Community Events Sub Group.

Cllr. Kate Johnson was not in attendance at the meeting and would update at a future meeting. Cllr. Armstrong would enquire about how the newsletter was progressing.

10. To approve the February accounts for payment.

FEBRUARY	Payee	Details	VAT	Amount
SO	K.Roberts	Clerk salary & HOA		744.16
DD	Scottish Power	Electricity / street lighting	28.19	169.12
101043	HMRC	PAYE		12.80
101044	JRB Enterprise Ltd	Dog bags/gloves(x800) G&P areas		38.70
Via Internet Banking	ZOOM Annual license			£143.88

11. To receive the report from BDO external auditors and notice of conclusion of audit 2020/2021.

The clerk had sent circulated the BDO, external auditor Issues Arising Report for the community council audit for the year ended 31 March 2020 which had 1 minor issue (amended) which did not affect the balance carried forward into the current year of £24,792.58. The clerk was thanked for her work in preparing the annual accounting statement.

RESOLVED: The audited accounts 2020/2021 were proposed by Cllr. Armstrong and Seconded by Cllr. Hughes.

The clerk would upload the relevant information onto the community council home page of the website. www.gwernaffield.org.uk including the Notice of Conclusion of Audit.

12. Planning Applications (A) Planning Decisions (B)

(A) Planning Application: 062286 Location: Erw Deg, Cefn Bychan Road, Pantymwyn, CH7 5EW Proposal: Change of use of holiday cottage to annexe.

Members discussed the proposal which moves away from the holiday accommodation to an annexe in an area of outstanding natural beauty/ open countryside. Concern was expressed. In particular, members were disappointed at the loss of a community asset for the community and instructed the clerk to submit an objection.

RESOLVED: Object to the proposal.

(A) Planning Application: 062322 Location: Coed Mawr, Llyn Y Pandy Lane, Pantymwyn, CH7 5JF Proposal: New dwelling incorporating existing shippon.

Members discussed the proposal which is inside the village boundary. It was agreed to submit observations - should the proposal be sympathetically extending an existing building which is traditional and in keeping with surroundings there were no objections. Comments with access with the proposal sharing the existing access, on a sharp bend which may raise issues in relation to road safety on a narrow country lane. The clerk was instructed to submit observations/ comments. **RESOLVED: To submit observations.**

13. To receive items for the next meeting on Wednesday, 3 March 2021.

The meeting finished at 8.43pm.