

GWERNAFFIELD AND PANTYMWYN COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD ON 8 JANUARY 2020 AT YSGOL Y WAUN.

1. **(A) Attendance** R Appleton, D Bolton, D Coggins Cogan, R Edwards, J Elcock, R Hughes, R Morgan and G Tattum.

(B) Apologies – K Armstrong, K Johnson and J Roberts.
County Councillor Adele Davies-Cooke

In attendance: Mrs Kay Roberts - Clerk.

2. **To record any declaration of interest from members**

Page 1, Item 7, Councillor Richard Hughes left the room and did not take part in the discussion about the cemetery maintenance as his spouse is the treasurer of Holy Trinity Church.

Page 2, Item 7, the clerk left the room and did not take part in the discussion about clerk salary and expenses.

3. **To approve the minutes of the last meeting on 4 December 2019**

The minutes of the meeting were proposed by Cllr. G Tattum and seconded by Cllr. D Bolton and signed by the Chairman as an accurate recording of the meeting.

4. **To consider matters arising from the minutes**

December minutes, Page 2, Item 7. The clerk wished to thank Cllr. Bolton for his work in acquiring a Christmas tree from the quarry. Many residents / parents from Ysgol Y Waun had expressed their pleasure in having this in Pantymwyn. Gwernaffield village has had a tree for some time lit up in the conservation garden. The quarry has subsequently agreed to donate a tree on an annual basis.

Cllr. Bolton reported his thanks to Sue Huntington, a local resident for the decorations on the Christmas tree.

All residents who attended the senior citizens Christmas meal expressed their enjoyment of the event. The clerk reported a thank you card to the community council received from the residents in Pantymwyn.

5. **Chairman's Communications**

Cllr Hughes reported no specific feedback due to personal matters which required him to be away during December.

6. **To consider a candidate/s for co-option for the Gwernaffield ward.**

Members welcomed Ruth Appleton to the meeting and introduced themselves.

Ruth Appleton confirmed she had received the code of conduct information and induction information for new councillors and duly signed her declaration of office which was signed and witnessed by the clerk.

RESOLVED: Ruth Appleton signed the declaration of office as councillor for the Gwernaffield ward.

The clerk had contacted Lyn Phillips, FCC elections office who confirmed the other vacancy will keep rolling. The clerk will place the relevant notice locally and on the community council website.

7. **To receive, consider and approve the community council budget for 2020/2021 and set the precept accordingly.**

The clerk as responsible financial officer and chair had discussed and circulated a provisional draft budget for consideration in advance of the meeting. The chair, clerk and members went through the cost centres line by line.

Website / ICT and Data Protection – the clerk has used her personal equipment laptop and printer since commencing as clerk 6 years ago. It is older and slower and with the cessation of support for windows 7 making the equipment more vulnerable to viruses it is recommended new equipment was advisable to support the work of the community council. The laptop would be an asset for Gwernaffield and Pantymwyn Community Council. The clerk has been sent information – lap top and printer quotations which she will circulate for the February meeting. After lengthy discussion, members agreed to purchase a new laptop (and printer if required) for the community council clerk to utilise. As such £300 in the budget would be increased to £1,000.

Community Street Lighting / capital costs – decrease by £2000 to leave £2000 in the budget as the LED street lighting renewal has been completed.

Gwernaffield Playing Fields/Park - £2500 has been committed for new play equipment. A further £1000 was added to total £3,500 inclusive of Pantymwyn Play Area, which at present is on a short term leasehold arrangement and does not attract the match funding Gwernaffield does from Aura.

Community Events - a further £500 toward events. Cllr. Jackie Roberts has suggested having a Santas Grotto at a Christmas Fair sponsored by the community council. This and other events will be considered at the first meeting of the Events Committee in 2020.

Summer Playscheme - increase from the proposed £1,373 to £1,500 as the amount paid toward this may fluctuate dependant on what, if any grant is received from Welsh Government.

Cemetery Ground Maintenance – reduce from £1000 to £850. Proposed by Cllr. Bolton and seconded by Cllr. Rod Morgan. Cllr Hughes did not take part in this discussion and left the room.

Cllr. Coggins Cogan asked if some of the money might be utilised toward help toward funeral costs. The clerk would check if the community council had powers to spend the money in this way. Some members expressed concern that even if the power were available how would members assess who would be more worthy than another to receive such financial help.

Speed Calming Measures – an issue often raised by local residents' £3,000 allocation.

The clerk left the room during the discussion of Clerk Salary (and PAYE to HMRC) and did not take part in the discussion.

RESOLVED: Clerk salary and employer payments of PAYE to HMRC was agreed £8,000. The clerk to move up an incremental point from SPC point 24 to point 25. Annual expenses and home office working allowance to remain the same at £1,140 per annum. A further small adjustment would be required as new scales are published in April 2020.

All other cost centres discussed and agreed.

RESOLVED: It was proposed by Cllr. Bolton and seconded by Cllr. Morgan to submit the precept request for £33,000 for 2020/2021.

8. To discuss and consider Streetscene Matters

Reports of dog fouling in the village – cleansing required.

RESOLVED: The clerk to invite Mr Andy Lightfoot, Streetscene Co-ordinator to the 5 February 2020 Community Council meeting.

9. To receive information to aid the review of the electrical contractor for Community Council owned Street Lighting for the next 3 years.

The clerk in keeping with the financial regulations has contacted 3 electrical companies – Flintshire County Council's Street lighting section, Mega Lighting, Nannerch and Deeco Lighting. To date, only Deeco lighting have responded with relevant information.

RESOLVED: The clerk to follow up quotes from Flintshire County Council and Mega Electrical for the February meeting.

10. Clerk's Update and Correspondence

To receive a letter from Welsh Government to advise of the appropriate sum under section 137 expenditure for 2020-2021.

The clerk explained when there is no other power which can be utilised to officially spend in an area section 137 can be used when there can be demonstrated proportionate benefit to the well-being of local residents. Section 137 has increased be elector from £8.12 to £8.32 for 2020-2021.

To receive information from the Pensions Regulator – re-enrolment and re-declaration: your legal duties as an employer

Information, received the clerk as the only part time employee is not in receipt of a pension and will liaise with the Chair in completing the re-enrolment and re-declaration duties on behalf of the community council as the employer.

11. Planning Applications (A) Decisions (B).

Planning Application Consultation: Ref NO 060686

Proposal: Alterations and extension of existing dwelling into the adjoining outbuilding to provide accommodation for dependant relative

Location: Mount Pleasant Farm, Cilcain Road, Gwernaffield, Mold, CH7 5DJ.

(No objections/comments received).

Planning Application Consultation – Ref NO: 060820

Proposal: Variation of condition number 5 attached to planning permission 047536 to allow for limited Sunday working to allow the existing silos to be refilled with pre crushed rock. Location: Cefn Mawr Quarry, Cadole Road, Gwernaffield, Mold, Flintshire.

Cllr. Richard Hughes, summarised the content of the application. Cllr. Hughes advised the quarry can already do this 12 times a year. Some concerns over potential migration of sound which should be kept to a minimum.

RESOLVED: Members agreed not to support or object to the application. The clerk to submit comment on behalf of the community council. To convey concern of migration of some sound.

(B) Decisions

Planning Application Ref: 060533 Cornerways (Amended), Pantymwyn - refused.

Planning Application Ref: 060509 Bryn Bellan, Gwernaffield - refused.

12. Approval of accounts for payment.

JANUARY				
SO	K.Roberts	Clerk Salary & HOA		696.12
DD	Scottish Power	electricity		169.57
100975	HMRC	PAYE		18.20

13. The Next Meeting will take place at 7.00pm on 5 February 2020, Community Centre, Ysgol Y Waun.

The meeting closed at 8.50pm.