

## **GWERNAFFIELD AND PANTYMWYN COMMUNITY COUNCIL**

### **MINUTES OF THE MEETING HELD ON 6 FEBRUARY 2019 AT YSGOL Y WAUN (COMMUNITY CENTRE)**

#### **1. (A) ATTENDANCE**

COUNCILLORS: D BOLTON, K ARMSTRONG, J ELCOCK, R HUGHES (CHAIRMAN), K JOHNSON (VICE CHAIR), JACKIE ROBERTS, JUSTIN ROBERTS, G TATTUM AND C THOMAS.

#### **(B) APOLOGIES**

COUNCILLORS: D COGGINS COGAN, R MORGAN AND L PRITCHARD.

**IN ATTENDANCE:** COUNTY COUNCILLOR ADELE DAVIES COOKE AND MRS K ROBERTS, CLERK.

**PUBLIC GALLERY:** 2

#### **2. TO RECORD ANY DECLARATIONS OF INTEREST FROM MEMBERS**

None.

#### **3. MATTERS ARISING FROM THE MINUTES**

9.01.19 minutes (Item 2) The clerk has checked with Gareth Owens, Chief Monitoring Officer at Flintshire County Council who believes due to the nature of Cllr. Bolton's sons work there is no interest to declare.

#### **4. TO APPROVE THE MINUTES OF THE LAST MEETING ON 9 JANUARY 2019**

**RESOLVED:** The minutes of the meeting were proposed by Cllr. D Bolton and seconded by Cllr. K Johnson and duly signed by the Chairman as an accurate record.

#### **5. TO DISCUSS AND CONSIDER STREETSCENE MATTERS**

Apologies from County Officer's - Mr A Lightfoot and Mr B Wilkinson who were unable to attend.

Mr Lightfoot had confirmed with Cllr. Richard Hughes that a works ticket has been submitted for resurfacing on Cilcain Road, Rhydymwyn, High Park and The Links.

Cllr. Bolton asked that Streetscene be notified that the rumble strips by the vicarage in Gwernaffield require to be painted red again as these had faded over time.

Councillor Hughes referred to numerous emails/correspondence past and present sent by the community council about the continued unsatisfactory gritting in the villages during the snow/icy weather, which recently resulted in a car sliding across the road in Pantybuarth and local school closures due to untreated / dangerous roads.

County Councillor Adele Davies Cooke reported having received an email the morning the snow had fallen from County to say all the roads had been salted but this was incorrect.

The response from Steve Jones, Flintshire County Council Transportation stating it would cost in excess of £30,000 to grit the few additional roads in the villages in 2018 was resolved as something

which was not possible as the community council did not have such funds. It was agreed Councillor Richard Hughes would explore other gritting options in snow/ice conditions on behalf of the community council.

The clerk reported the issue of gritting during snow/icy weather had also been raised with Hannah Blythyn AM at her local advice surgery and the AM is writing to County expressing community concerns about winter maintenance in rural villages.

Cllr. Jackie Roberts expressed thanks on behalf of residents for the salt bin in Tan Y Hafod which helped during the snow fall. Councillor Richard Hughes has also requested Street Scene relocate some salt bins in Pantymwyn to ease access to them for the public.

The clerk has started to receive information on interactive speed recording signage/monitors and will bring this information to the community council when there is sufficient information and 3 options to present.

**RESOLVED: That the clerk to raise the matter of faded rumble strips in Gwernaffield with Mr Andy Roberts at Streetscene.**

**6. Guest Speaker – Mr Alan Roberts, Aura Play and Leisure Services to inform about Childrens Play Area in the two villages – Gwernaffield Play Area and Pantymwyn Play Area.**

The clerk reported she had received an email that morning to say Mr Roberts was unwell and will attend the March meeting. Aura has offered £5,000 to match fund for the Gwernaffield Play Area in addition to up to £5,000 ring fenced funds from the Community Council. Cllr. Lynne Pritchard was not present to provide an update from the friends of Gwernaffield Playing Fields. Agreement to defer further discussions until the March 2019 meeting of the community council.

**7. CHAIRMAN'S COMMUNICATIONS**

The Chairman, Councillor Richard Hughes expressed his thanks to the councillors who came together in a professional manner at the recent public meeting and heard from both sides to the planning application 059369 were the community council unanimously objected to object toward it. At this point the proposed draft letter of objection was reviewed by councillors present at the meeting and minor amendments were made. The clerk was asked to submit this to Mr J Beattie at Flintshire County Councils Planning Department. In addition, to send the letter electronically to Planning Committee Members (x21), Hannah Blythyn AM and David Hanson MP.

All agreed in the absence of County Councillor Adele Davies Cooke for personal reasons that the current Chairman, Councillor Richard Hughes would speak against the proposal/ Councillor George Tattum in the Chairman's absence at the future Planning and Control Committee Meeting.

The clerk read out the content of Councillor D Coggins Cogan's email which provided his apologies for tonight's meeting. Councillor Coggins Cogan suggested in his email to include a section in the letter. Members believed the letter already clearly stated the salient points and therefore would not be changed at this point.

**RESOLVED: That the clerk submits the letter of unanimous objection to Planning Application Ref: 059369 Coppy Farm to Flintshire County Council.**

**The clerk would also place the letter on the community council NOTICE BOARD section of the website for members of the public.**

Members of the Gwernaffield says NO steering group were in the public gallery and the Chair gave them a brief moment to speak. They explained they would be disseminating leaflets for information across the villages.

Other items - The Chairman reported he will be attending a local charity dinner dance.

Following a meeting with a sub group of councillors regarding the boundary commission consultation. A letter was agreed and circulated which detailed issues in support of the Status Quo at County ward level. A report from County circulated by Cllr. Karen Armstrong evidenced County's preferred option. It is anticipated a final report will be published in summer 2019.

## **8. CLERK'S UPDATE AND CORRESPONDENCE**

### **County Council Correspondence**

A letter from Janet Roberts Play Sufficiency Assessment to assist Welsh Government in identifying gaps in provision for children/young people. The clerk was asked to respond primarily in relation to the community councils experiences of the summer playscheme and former youth club. The clerk would liaise with the Chair and Vice Chair as appropriate due to the relatively short time scale.

A letter from Clare Homnard, Chief Officer Education and Youth to update Town and Community Councils (TCC's) on the situation regarding the Summer Playscheme 2019. The cost of a basic local scheme will be £1,373.95 (3 weeks x 15 sessions) Monday to Friday am or pm. A discussion took place and it was agreed to make this financial contribution for a 3 week scheme, which is well utilised by local children. However, due to some informal feedback from parents about a lack of toilet facility and indoor alternative in the event of bad weather the venue would be confirmed at a later date. Councillor Richard Hughes agreed to discuss access to the community centre during the time the playscheme runs with Mrs Ankers Head Teacher in the first instance, as better access to this community centre is raised each year.

**RESOLVED: The clerk to advise Janet Roberts of the community councils decision to participate in the Summer Playscheme 2019. The location would be confirmed later in the year once discussions with Ysgol Y Waun have taken place.**

A letter from the Carers Trust requesting financial assistance – recorded as received. No further action to be taken at this time.

## **9. TO RECEIVE AND CONSIDER A DRAFT COMMUNITY ENGAGEMENT SURVEY FOR DISTRIBUTION TO RESIDENTS.**

Councillor Armstrong and Councillor Johnson circulated a draft survey (A4) which following some suggested amendments was agreed by councillors present. This would go out with the next community council quarterly newsletter.

**10. TO DISCUSS THE COMMUNITY COUNCIL OWNED STREET LIGHTING FOR 2019/2020 AND THE PROGRESS OF THE STREET LIGHTING RENEWAL PROJECT IN THE VILLAGES.**

The clerk had met with Cllr. David Bolton (Cllr. Pritchard had not attended due to ill health) and Gareth Edwards from Deeco Lighting to review the Lighting Renewal Project. A paper was circulated for discussion which provided members with an update on annual forecast costs 2019-2020 amounting to £13,612 – options were presented by Cllr. David Bolton which included replacement of 22 street lights at a cost of £7,898 and continue with the annual maintenance or 34 lights at a cost of £10,200, which offered a significant reduction in cost per light and an agreement with Deeco lighting to move to a call out charge only of £55 plus parts. Call out charges are between 6-8 times a year and current lighting maintenance is forecast to be £2,252 for 2019-2020.

The clerk had feedback from a neighbouring semi-rural community council who had utilised Flintshire County Council for their lighting and delays in response times were reported and lighting costs were £1,250 inclusive of a new lantern and column, electricity was less.

A detailed discussion commenced about the options presented, once the final phase of lighting has been undertaken a new certificate can be issued by unmetered supplies which would see a further significant reduction in electricity. Councillors noted Deeco Lighting has undertaken satisfactory work over the period of their contract. The clerk had sought advice in advance from the Society of Local Council Clerks. The price quoted for work is competitive offering discounts on LED lighting and maintenance for 2019-2020, the work is prompt and faults dealt with often with 24 hours and as such the community council will remain with Deeco lighting for a further year at which point it will be reviewed.

**RESOLVED: Councillor J Elcock proposed Option 1 to proceed with the final phase of Street Lighting Renewal of 34 new street lamps with Deeco Lighting for 2019-2020**

**11. To receive, and consider the community council updated Risk Assessment 2019-2020.**

The clerk had circulated; in advance of the meeting the updated risk assessment for councillors to consider. Two additions were suggested adding the General Data Protection Regulations and a change of employee as both are potential risks with costs to the community council, if not complied with. A change of clerk may for example result in costs to the community council such as the requirement to purchase a computer and printer as the current clerk uses her own.

**RESOLVED: To adopt the risk assessment with the two additional inserts above for 2019-2020.**

**12. (A) Planning Applications (B) Planning Decisions**

Planning Application 059396 Cobby Farm, Gwernaffield – The Chairman to provide feedback from the extraordinary public meeting. (Refer to Chairman's communications).

(B) The following planning applications have been approved:

Gwernaffield: Planning Reference: 059235 Woodcote, 059235 52 High Park.

Planning Reference: 059104 The Barracks was withdrawn

Pantymwyn: 059228, Lynwood, 059201 Tai Newydd, 059096 Caledonia.

The clerk advised a planning application yet to be received but listed on the planning portal.  
Planning Reference: The Cottage, Cilcain Road, Gwernaffield, Mold CH7 5DQ to be received.

Any comments by telephone or (preferably) email to The Chair or the clerk prior to the end of the month as the deadline will have expired before the March meeting.

### **13. Approval of accounts for payment.**

<b>February</b>			
<b>SO</b>	Kay Roberts	clerks salary/HOA	511.99
<b>DD</b>	Scottish Power	electricity	290.45
<b>100919</b>	Deeco Lighting	(Quarter maintenance payment)	783.25
<b>100921</b>	HMRC	PAYE	110.60

### **13a. Update on plans for the internal audit by JDH Business Supplies.**

The clerk has had communications from the previous year's internal auditors – JDH Business Supplies about dates for this year's internal audit, which is hoped to take place a little earlier in April/May 2019. Members agreed with the continued appointment of the internal auditor who are local and have proved helpful offering guidance to the clerk as necessary during the year in addition to audit time.

**RESOLVED: Appointment of JDH Business Supplies as internal auditor for the financial year 2018-2019.**

### **14. The Next Meeting will take place on 6 March 2019 at 7.00pm Ysgol Y Waun, (Community Centre).**

The meeting closed at 8.55pm.