

Gwernaffield and Pantymwyn Community Council

Minutes of the meeting of Gwernaffield and Pantymwyn Community Council held on 5 December 2018 at Ysgol Y Waun (Community Centre).

1. **(A) Attendance:**

Councillors: D Bolton, R Hughes (Chairman), K Johnson (Vice Chair), R Morgan, L Pritchard, Jackie Roberts, Justin Roberts, G Tattum and C Thomas.

(B) Apologies

Councillor Karen Armstrong, David Coggins Cogan, John Elcock
County Councillor Adele Davies-Cooke

In Attendance: Mrs K L Roberts - Clerk and Responsible Financial Officer

Public Gallery: 3 people

2. **To record any declarations of interest from members.**

None. The clerk left the room during the discussion at agenda item 13.

3. **Matters arising from the last minutes.**

Item 8 Page 3. Cllr. Bolton reported, he understood there to be 101 community council owned street lights in the villages.

4. **To approve the minutes of the last meeting on 7 November 2018.**

The minutes of the meeting were proposed as an accurate record by Cllr. Tattum and Cllr. Pritchard and signed by the Chairman.

5. **Chairman's Communications – Community Council Communications.**

Cllr. Hughes thanked Councillors and the Clerk for their work over the last 6 months since he became Chairman, it has been a busy period.

6. **To review and consider adoption of The Guide to Social Media for Councillors as recommended by Flintshire County Council.**

The recommended guide by Flintshire County Council (circulated electronically in advance of the meeting by the clerk) was proposed by Cllr. Kate Johnson and seconded by Cllr. Richard Hughes and adopted by the Community Council. A reminder that all councillors as holders of office should be guided by this and the code of conduct.

Cllr. Pritchard requested if the agenda can be posted monthly on the Gwernaffield and Pantymwyn Community Facebook page. The clerk reported she currently uploads this at www.gwernaffield.org.uk the week prior to each meeting, as it is sent out to councillors, it also goes on the notice board in the conservation garden in Gwernaffield and notice board near Caer Gafna, Gwernaffield and the post office notice board and notice board outside Pantymwyn Village Hall. After robust discussion and debate it was agreed by a majority vote that this was not something which would be appropriate as this would invite residents to start to comment on Facebook on the business on the agenda. Residents have opportunity to raise matters through the 12 community councillors and contact with the clerk as well as attending each monthly meeting which is public.

7. Streetscene Matters - Mr Andy Lightfoot, Area Street Scene Co-ordinator to discuss speed calming measures and winter maintenance in the villages.

The Chair welcomed Claire Parry, Road Safety Unit and Andy Lightfoot, Streetscene Area Co-ordinator who were requested to attend following concerns about some vehicles using excess speeds in the villages. Ms Parry reported they are required to carry out further assessments and collate accident data. She explained there has been a glitch in the data usually collated which should be resolved in the next few weeks. The clerk said that the volunteer speed awareness scheme at Buckley have collated data already for this area in September 2019 which she will forward for Ms Parry's attention via email.

Councillors asked about a VAS sign for Pantymwyn like Gwernaffield has, which appears to remind drivers of their speed. Mr Lightfoot said these are in the region of 3.5K and could be an option after they have analysed the data as could chicanes and speed bumps but this can only be following completion of traffic calming assessments by Flintshire County Council. Mr Lightfoot explained where speed calming measures have been implemented in areas there subsequently have been complaints about damage to cars so Flintshire County Council have to be more stringent about the data they collect first.

Mr A Lightfoot updated on winter maintenance and reported salt piles are being replenished around the villages. The clerk reminded Mr Lightfoot about the request for the salt bin at Tan Y Hafod and the free community snow removal kits and asked when they would be delivered? Mr Lightfoot will enquire.

A resident from Gwernaffield in the public gallery was given a brief permission to speak by the Chairman and raised a matter of running water down the road outside her property due to possibly a manhole lid which keeps lifting up. She further demonstrated blocked grids on an iPad she had brought to the meeting. Mr Lightfoot advised he would resolve to unblock the gullies as soon as Streetscene are practically able.

Cllr. Johnson reported a disintegrated stile footboard near the Bryn, Gwernaffield. Mr Lightfoot advised he would pass this on to Rights of Way at Flintshire County Council.

Streetscene were thanked for their work trimming the trees in Y Waun.

8. PLANNING MATTERS

At the Chairman's discretion planning matters were taken earlier in the agenda due to residents sat in the public gallery who wanted to have opportunity to comment on a proposed development on land at Copsy Farm, Gwernaffield.

The clerk reported a response had been sent to Cadnant Planning, expressing concern that the community council for the area had not yet been consulted, as this was not acknowledged the clerk had emailed Cadnant Planning again and received a response to say the community council had been consulted. This had not been the case to date as no correspondence by post/email had been received from Cadnant Planning.

A local resident informed members an action group was being established "Gwernaffield says No" and expressed concern that as Flintshire County Council had no 5 year land supply this was enabling developers to have work approved and she believed there were inaccuracies in Cadnant's report. Letters from residents have been written to the local MP, AM, County Councillor and others. A public meeting with involvement of the press may take place in the

future. The Chairman thanked the resident and advised there were other planning matters and items on the agenda to consider which they must move to.

The Chairman provided a summary of recent Planning Applications considered:

LOCATION: Lynwood, Cefn Bychan Woods, Pantymwyn, Mold, CH7 5EP.

PROPOSAL: Proposed replacement dwelling. Planning Ref N0: 059228

Cllr. Hughes reported that this application (previously considered) was now trying to deal with the drainage matters raised by County. **RESOLVED: No objections.**

Planning Reference (059076) Caledonia, Pantymwyn comments submitted as per minutes of 7/11/2018 which have been taken on board by Flintshire County Council.

Planning Reference (059104) objections previously submitted via the planning portal.

PROPOSAL: Creation of access

LOCATION: Ash Grove, Gwernaffield Road, Gwernaffield, Mold, CH7 5DN.

RESOLVED: No objections.

9. **Clerk's Update and Correspondence – Local Democracy and Boundary Commission Update – to consider the impact on community councils / feedback from County Councillor Adele Davies Cooke.**

County Councillor Adele Davies Cooke was unwell and could not attend the meeting.

The clerk had received a phone call from the clerk in Gwernymyndd and Cllr. Kate Johnson had received an enquiry from a resident in Gwernymyndd who had heard there was a suggestion Gwernymyndd may join with Treuddyn Community council and Gwernymyndd's preference is to join with Gwernaffield. The clerk had sought clarification from the County Councillor before making any representation to the boundary commission by the end of their consultation in January 2019. Given the community ties and federated schools in Gwernaffield and Gwernymyndd this would seem to be logical joining. Electoral numbers and reducing the numbers of County Councillors over an area are a key part of this review.

Disappointment was expressed that the County Councillor was absent from the meeting.

This would be an agenda item on 9 January 2019 meeting.

10. **To receive an update from the Community Council Events Sub Committee**
a. To review the WW1 Event
b. Senior Citizens Christmas Meal
c. To confirm events expenditure and activity until 31 March 2019.

Cllr. Johnson reported a very successful WW1 event which has received much positive publicity with over 100 people attending. She thanked those who supported the event and requested letters to be sent. Soldier Silhouettes are currently in the church in Gwernaffield. The clerk asked if they can be collected by a councillor and require adding to the asset register. £115 was collected at the event for the British Legion. It is hoped poppies will be ablaze next year in the villages from seeds which were provided to those in attendance.

Cllr. Armstrong will complete the end of year grant report which will include photos of the event. Cllr. Johnson and the clerk are upcycling the WW1 Banners with Christmas displays with the children at Ysgol Y Waun. Cllr. Armstrong is looking into a booklet of the event and will approach the Armed Forces Covenant for sponsorship.

The carol singing has been organised for 7 & 8 December in the villages with refreshments afterwards.

Pensioners Christmas Meal - 97 residents booked onto the event. The clerk will liaise with the Golf Club regarding payment on behalf of the Council.

11. To consider forming a small task and finish group for 2019 to draft a short community engagement survey for local residents.

All councillors agreed this would be a good idea and suggested looking back at a previous questionnaire some years earlier. To be an agenda item in January 2019.

12. Planning Applications (A) Planning Decisions (B) Dealt with under agenda item 8.

13. To consider a review of the Summer Play Schemes in Gwernaffield and Gwernymydd.

Cllr. Hughes reported to councillors that he had taken this matter to the last meeting of governors of The Hafod Federation as agreed and a survey of parents/guardians/children had been suggested by The Head Teacher, Mrs Ankers. All councillors agreed a review of the service, feedback and alternatives of partnership working including access to an indoor alternative was the next step.

14. Clerk's Pay Review.

Prior to the clerk leaving the meeting Cllr. Bolton asked the clerk if the current hours paid reflect the amount of work now undertaken? The clerk reported working hours can vary in particular during a week when meetings take place 11 hours are exceeded, due to preparation and planning required in addition to the meeting time. (The clerk left the room during this agenda item)

Councillor Hughes proposed the clerk who was on an old NJC scale 23 be considered to increase to NJC scale 24 pro rata of £23,401 for 11 hours per week. Councillors generally thought the clerk was doing more than the 11 hours with all that now takes place and is expected of the community council and asked the Chair to review the time commitment with the clerk with the aim of adding another hour and pay accordingly. The chair to liaise with the clerk.

15. Approval of accounts for payment. 14a Community Council – Finance Update.

December			
SO	Kay Roberts	clerks salary/HOA	511.99
DD	Scottish Power	electricity	281.10
100910	Karen Armstrong	WW1 Event	40.44
100911	Lynne Pritchard	WW1 Event	31.00
100912	David Coggins Cogan	Cllr. Allowance	150.00
100913	JBS Catering Ltd	Pensioners Christmas meal	1067.00
100914	Print Centre Wales Ltd	Centenary Banner	146.40
100915	Print Centre Wales Ltd	Carol Singing Banner	48.00
100916	HMRC	PAYE	110.60

16. **To delegate authority to the Chair and Vice Chair to liaise and take action on any urgent business which should arise during the Christmas and New Year holiday period.**

RESOLVED: The Chair with the Vice Chair take any urgent action/business required during the Christmas and New Year holidays.

17. **The Next Meeting will take place on 9 January 2019, 7.00pm at Ysgol Y Waun, (Community Centre). (NB. This is one week later than usual, 2nd Wednesday of the month).**

The meeting finished at 8.45pm.