

## **Gwernaffield and Pantymwyn Community Council**

### **Minutes of the meeting of Gwernaffield and Pantymwyn Community Council held on 7 November 2018 at Ysgol Y Waun (Community Centre).**

1. **(A) Attendance:**

Councillors: D Bolton, K Armstrong, D Coggins Cogan, J Elcock, R Hughes (Chairman), K Johnson (Vice Chair), L Pritchard, J Roberts, Justin Roberts, G Tattum and C Thomas.

**(B) Apologies**

Cllr. Rod Morgan non - attendance  
County Councillor Adele Davies-Cooke

**In Attendance:** Mrs K L Roberts - Clerk and Responsible Financial Officer

**Public Gallery: 5 people**

2. **To record any declarations of interest from members**

NONE / The clerk (non-member) left the room for an additional agenda item under Planning Matters.

3. **To approve the minutes of the meeting on 3 October 2018.**

The minutes of the 3 October 2018 meeting were proposed as correct by Cllr. Pritchard and seconded by Cllr Tattum and formally agreed by members present and signed by the Chairman.

At the Chairman's discretion Planning Matters were brought to the forefront of the agenda due to members sitting in the public gallery about specific planning issues/applications. The Chair, asked the residents in attendance to speak for a brief period, a resident spoke providing a little history on information which she and other residents had received from Cadnant Planning which has opened a 28 day consultation in relation to a proposed major development on Land at Copy Farm, Cilcain Road, Gwernaffield, Mold, CH7 5DQ prior to submission of a major planning application to enable members of the public and statutory consultees to be able to gain access to view the plans and associated documents online at [www.cadnantplanning.co.uk/consultations](http://www.cadnantplanning.co.uk/consultations) and make comment to the developer prior to submission to the Local Authority. Notice is given that Bromfield Group Limited is intending to apply for erection of 80 dwellings convenience store and associated development.

The resident provided the community council with a copy of information that had been received at this stage. The residents were considering establishing an action group due to the extent of this proposed development and the negative impact on this small semi-rural village community.

The Chair, thanked the residents for their attendance and as this was the first opportunity many community councillors had sight of this notification received today, he asked that community councillors respond to him within the next 2 weeks and before 21 November 2018 to enable a response from the community council before the deadline of 4 December 2018, which is before the next and last community council meeting of 2018.

The residents left the public gallery.

**RESOLVED: Gwernaffield and Pantymwyn Community Council to respond to Cadnant Planning consultation prior to 4 December 2018.**

**Trefor Farm, Pen Y Fron Road, Pantymwyn CH7 5EG. Planning Reference: 058993**

**Proposal:** Demolition of existing dwelling and associated buildings and erection of replacement dwelling and associated garage including creation of new vehicular access.

At the chair's discretion the resident and owner of Trefor Farm spoke for a few minutes to comment on the disrepair and eyesore of the current farm which he hopes to improve through this planning application. Members had considered the planning application and no objections had been received prior to the meeting. The Chair, asked if members wished to contribute anything further. No further comments. **RESOLVED: No objections.**

**4. Matters Arising from the last minutes**

Item 3 Page 1 3.10.2018 minutes. Cllr. Karen Armstrong had enquired with Trelawnyd Community Council and they had completed their own emergency community plan but it didn't fall within Flintshire County Council plan. The clerk will review the community council resolution previously made about an emergency community plan and feedback at the November 2018 meeting.

**5. To consider expressions of interest for the Community Councillor Vacancy**

The clerk read out the expression of interest from a Mr David Coggins Cogan, (Mr Coggins Cogan was sat in the public gallery and left the room and council moved into a closed session). The Chair asked community councillors to vote on this co-option. A majority vote was taken to co-opt Mr Coggins Cogan as a community councillor for Gwernaffield.

Mr David Coggins Cogan re-entered the community council meeting and was asked to sign his declaration of office which was duly witnessed and signed by Mrs Kay Roberts, Clerk to the Community Council. The Chair welcomed Councillor David Coggins Cogan and he joined the meeting.

**6. Chairman's Communications – The Hand Inn, Feedback on meetings and events attended by the Chairman and other Councillors.**

Cllr. Hughes had received a response from the owner of The Hand in Gwernaffield which stated there was a repair lease in place until 6 January 2019 after which he would be considering next steps.

Cllr. Hughes had attended a local talk from Hannah Blythyn AM which had been interesting.

The County Forum had discussed the Boundary Commission Reorganisation which among other things considers reducing the number of County Councillors from 70 – 62 and an overall reduction in UK constituencies from 650 – 600 which will mean constituencies in Wales will be reduced from 40-29 changing the pattern of constituencies across Wales. Statutory Electoral Range - The new rules mean that every constituency in Wales must have an electorate as at the review date that is no smaller than 71,031 and no larger than 78,507. When making representations to the Commission, these statutory factors should be borne in mind. Further information can be found at [www.flintshirecountycouncil.gov.uk](http://www.flintshirecountycouncil.gov.uk). At the County Forum Colin Everett, CEO of Flintshire County Council also spoke about the budget and what this will mean for Flintshire, there is a 19/20 million deficit. To date FCC have made 80 million savings over the last 5 years.

**7. Community Speed Scheme – members to discuss following last month's presentation by Councillor Arnold Woolley.**

Following robust and detailed discussion about the voluntary Community Speed Calming Scheme (as presented at the October meeting) other speed calming options were discussed.

Due to the time consuming nature a voluntary speed calming scheme would require which included up to 3 people at each location to monitor and record traffic and required follow up action other considerations such as rumble strips and interactive speeding signs could be considered in the future. The clerk was asked to invite the Streetscene co-ordinator to a future meeting to discuss other speed calming options for the village.

**RESOLVED: That the clerk invite Mr Andy Lightfoot to the December 2018 meeting to explore alternative speed calming options.**

#### **8. Streetscene Matters – Community Council owned street lighting.**

Cllr. Johnson – there is a street light hanging near Llyn Y Pandy. Clerk to raise with Deeco lighting.

Cllr. Thomas, Bolton and Pritchard have volunteered to be involved with the community street lighting matters and continuation of the renewal project. The clerk reported the inventory requires updating and she will liaise with Deeco Lighting.

#### **9. To review participation in the Summer Playscheme 2018 – County attendance report.**

The clerk had circulated the participation report from County, which demonstrated a good attendance of over 392 attendances over 3 weeks. Members agreed due to the increasing cost of the Playscheme and feedback on the need for improved access to a toilet and an indoor facility that alternative venues would be explored and a partnership approach with Gwernymydd Primary School particularly now the schools are federated. Cllr Hughes, as a governor of The Hafod Federation would ask this to be an agenda item at the next Hafod Federation governors meeting.

#### **10. Clerk's Update and Correspondence**

The following information had been circulation for information:

Independent Remuneration Panel Annual Report 2019/2020 consultation until 27 November 2018. At the May 2018, meeting members had agreed to adopt or seek clarification on certain determinations. Cllr. Coggins Coggan expressed each individual member's financial circumstances would differ and it was important that members were in an environment they felt free to make the decision in relation to acceptance to forego their councillor allowance of £150 per annum without feeling pressure from other members. The clerk also confirmed the IRP are mandating payment of care costs in their draft report for February 2019.

North Wales Fire and Rescue Authority consultation ensuring affordable services.

Letter of Thanks from Holy Trinity Church for increased financial assistance toward ground maintenance.

**RESOLVED: No further action required.**

#### **11. Update on the World War 1 Event at Gwernaffield Church Hall on 9 November 2018.**

**(11 A)** Members to consider finance request for the event to include, wreath, images from records office, decorations publicity banners, programme printing reader's gifts and the scarecrow prizes. £315.24 following an adjustment. The clerk reported that £40.00 would be added to the budget as this was the licence costs for a year with County.

Cllr G Tattum proposed the budget and Cllr. Dave Bolton seconded the budget, members agreed and thanked the events committee for their work to date.

**RESOLVED: The World War 1 Event expenditure proposal was considered and accepted by members.**

(A) Senior Citizens Christmas Meal 10 December 2018. Members agreed 2 free tickets would be offered to the entertainers for the evening. Cllr. Johnson suggested the clerk, as the only council employee should be invited and offered a ticket with a paying guest who should also have opportunity to attend the Christmas lunch.

**RESOLVED: Members agreed to provide tickets for the entertainer and the clerk.**

(B) To consider quotes for the purchase of a small office laminator. The clerk verbally provided reference for 3 quotes for a laminator with punched pockets ranging from £25.00 to 40.00. This would be helpful in particular for the events group when posters are erected in the community, to make them water proof, longer lasting and have a professional finish.

**RESOLVED: Members agreed for the clerk to purchase a small A4 laminator for the community council.**

#### **12. To consider drafting a community engagement survey**

Members agreed to defer this until the December 2018 meeting, due to the length of this agenda and time needed to consider.

#### **13. Planning Applications (A) Planning Decisions (B)**

Planning Application: 058993 Trefor Farm, Pen Y Fron Road, Pantymwyn, CH7 5EG.  
Refer to Agenda Item 3.

Suspend standing orders as the two applications below were received post the agenda being sent out.

**Planning Application: 095104 The Barracks, Pantybuarth, Gwernaffield, CH7 5ER.  
Proposal: Demolition of 3 holiday lodges and replacement with 4 holiday lodges.**

The community council has previously objected to this application and despite ecology reports, issues remain that the development would be intrusive in a well-established woodland and provide a dangerous precedent for further such developments. Access is poor in a badly maintained private access shared by existing owners where there is no capacity for the level of traffic anticipated by the application. Furthermore, the tight right angle access to the site, is considered physically not possible. The overall tranquil character and amenity of the area will be compromised by this development unnecessarily where there are alternative chalet sites within the community.

**RESOLVED: To object as above.**

**Planning Application: 058723 Apple Tree House, Cilcain Road, Gwernaffield, CH7 5DQ  
Proposal: Listed building application for the erection of single storey roof extension and convert roof space to an ensuite.**

Members considered this application and no objections were made.

**RESOLVED: No objections.**

**Planning Reference: 059096 Caledonia, Cefn Bychan Road, Pantymwyn, CH7 5EN**  
**Proposal: Demolition of conservatory, garage, side porch, loft conversion with replacement roof and erection of front and side, rear extensions.**

No objections – comments that the upstairs window in bedroom 3 overlooks the neighbouring house and is unnecessary as there are 3 other windows in that room.

**RESOLVED: No objections**

Reinstate standing orders.

**14. Approval of accounts for payment / Bank Reconciliation July – September 2018**

The quarter 2 (July, August, September) bank reconciliation was shared and signed by the Chairman which demonstrated £24,998.50 in the community council bank account as at 30 September 2018.

November			
<b>SO</b>	Kay Roberts	clerks salary/HOA	511.99
<b>DD</b>	Scottish Power	electricity	281.10
100904	Alison Hughes - Florist	centenary Wreath	35.00
100905	Scarecrow Prize 1st	S. Davies	25.00
100906	Scarecrow Prize 2nd	N.Kettle	15.00
100907	Scarecrow 3rd	T.Anderson	10.00
100908	Flintshire County Council	Summer Playscheme	2,220
100909	HMRC	PAYE	110.60

**15. To consider Gwernaffield and Pantymwyn Community Council reserves statement November 2018.** The clerk had circulated a reserves statement which demonstrated:

Members previously agreed to earmark up to \*£5,000 toward equipment for the Gwernaffield Playing Fields. As at 30 September 2018 general reserves were £24,999 (less the earmarked reserves \*£5,000). Total 19,999. Guidance from the internal auditor is that if your reserves fall between 1/3 to 1 year of full expenditure your reserves will be deemed as reasonable. 2017/2018 community council expenditure was £29,138. Reserves are deemed as falling within the “reasonable” parameters.

**RESOLVED: Members agreed to adopt this present reserves statement.**

**16. The Next Meeting will take place on 5 December, 7.00pm at Ysgol Y Waun, (Community Centre).**

The meeting finished at 8.58pm.