

Gwernaffield and Pantymwyn Community Council

Minutes of the meeting of Gwernaffield and Pantymwyn Community Council held on 5 September 2018 at Ysgol Y Waun (Community Centre).

1. (A) Attendance:

K Armstrong, R Hughes (Chairman), K Johnson, R Morgan, L Pritchard, J Roberts, G Tattum and C Thomas.

2. (B) Apologies

D Bolton, J Elcock, J Roberts

County Councillor Adele Davies Cooke

3. To record any declarations of interest from members

Item 10 Councillor Pritchard and Councillor Johnson are members of the Friends of Gwernaffield Playing Fields (FOGPF). As Cllr. Pritchard is an appointed representative on the FOGPF by the community council she can vote. Cllr. Johnson did not take part in the vote.

4. To approve the minutes of the meeting on 4 July 2018.

The minutes of the 4 July 2018 meeting were proposed as correct by Cllr. Pritchard and seconded by Cllr. Tattum and formally agreed by members present.

5. Matters Arising

Item 8 Cllr. Kate Armstrong asked about community emergency planning as she had not attended the previous meeting. Cllr. Armstrong was advised of the community council's decision taken not to pursue further at this time, as informally councillors believed neighbours work together already in adverse weather conditions. However, she would contact Trelawnyd Community Council to find out what action they took with their community emergency plan.

6. Chairman's Communications

Cllr. Richard Hughes informed members of the resignation of Councillor Stephen Roscoe for personal reasons.

RESOLVED: The clerk to write a letter of thanks to Stephen Roscoe for his work with the community council.

Cllr. Hughes informed members that he would like to amend some dates of meetings in 2019 and these would be circulated by the clerk in due course.

Information (which was previously circulated by the clerk) about funding that is available for green infrastructure in the area through North Wales Wildlife Trust was provided and contacts. Cllr. Johnson would look into this and Cllr. Armstrong offered to provide information on a community profile to help aid any future community engagement work.

It was noted The Hand Inn, Gwernaffield would close next week and is currently for sale. Cllr. Armstrong said she would circulate information on community shares.

7. Streetscene

The clerk read out an update from Mr Andy Lightfoot, Streetscene Area Co-ordinator:

Treatment will be in September/October for the Knotweed in Pantymwyn and a treatment 6 months after until total eradication. John Dawson, Clwyd Environmental will undertake this work.

Hedge cutting notices have been issued to several properties, Copsy farm being one of them. Sweeping and de-weeding of the footpath down to Mold will also take place by the end of September.

Surface treatment work has been undertaken and pot holes identified. Mr Lightfoot assures the council they have been recorded and submitted for repairs.

Overgrown hedgerows in the villages were discussed and the clerk was requested to make Mr Lightfoot aware of areas of concern.

County Councillor Adele Davies Cooke said she has also had complaints from residents about overgrown trees and hedgerow which she will follow up on their behalf.

8. To review the Summer Playscheme 2018

This was thought to have been well attended for the first couple of weeks by local children and then numbers appeared to drop off in the 3rd and final week. The community council will await the report from Flintshire County Council and the clerk will informally request feedback via the Gwernaffield and Pantymwyn community Facebook site. This would be an October agenda item.

Police Matters – PCSO Emma Owens had been invited to the meeting. However, she replied to state she was unable to attend.

RESOLVED: That the clerk confirm Councillor Arnold Woolley as the Guest Speaker at the October meeting who will give a presentation on Buckley Town Council's Speed Awareness Scheme.

9. Events Planning Sub Group

The events planning sub group circulated a programme of forthcoming events including The Scarecrow Competition – weekend 6 & 7 October, WW1 Centenary Event Friday 9 November 2018 and a festive weekend 7-10 December 2018 concluding with the Pensioners Christmas Dinner on Monday 10 December at Mold Golf Club.

Members agreed in the future, a wreath would be purchased by the community council.

Cllrs. K Armstrong, K Johnson and J Roberts were thanked for their work on the events programme to date.

The clerk was requested to follow up progress with Deeco Lighting for any Christmas lights/tree for Pantymwyn village.

10. Financial request from Friends of Gwernaffield Playing Fields

Prior to the meeting, the clerk had circulated a request from friends of Gwernaffield Playing Fields for up to £5,000 toward new play equipment which may be matched in full or part by Aura who now manage Flintshire County Councils Play and Leisure Services.

The letter from Councillor Lynne Pritchard who is a representative for the Community Council on Friends of Gwernaffield Playing Fields informed members' local children have requested a slide as there has not been one for over 20 years and a cradle swing seat. Provisional costs from Playdale Playgrounds who are used by Flintshire County Council were circulated at a total cost of £9364.

The clerk provided an update to members on the current budget position. The clerk explained £850 was originally in the budget 18/19 for FOGPF. Members discussed and considered the current expenditure against budget. It was agreed to ring fence other money for FOGPF £850, grants/ financial assistance £500 and there is no likelihood of the youth club being re-established by County in the near future. Therefore, to utilise £504. A total of £1854 to allocate to FOGPF from these cost centres and earmark further money of up to £3,146 toward this. Total earmarked for FOGFP play equipment up to £5,000 during 2018/2019.

RESOLVED: Majority vote to allocate up to a maximum of £5,000 toward new play equipment.

The clerk will confirm with Mr Richard Roberts at Aura and Friends of Gwernaffield Playing Fields the aforementioned decision.

11. Update on the Community Bus Service

Councillor Johnson gave a brief update on the community bus service. There will be a continued subsidy until April 2019 at which point it will be removed. Townlynx, the current operator will see if it is viable to continue the service as it stands. Cllr. Johnson will arrange an informal community meeting to share information as there appears to be misleading information being shared.

12. To receive, consider and adopt the Councils Information/Data Protection and Privacy Policy

The clerk had circulated the document to be considered prior to the meeting. The clerk will ensure the privacy policy goes on the community council website.

RESOLVED: All agreed to adopt the Information and Data Protection and Privacy Policy.

13. Clerks Update and Correspondence

Plastecowood – information received on recycled plastic sustainable products.

Save the date: Major of Mold, Karen Hodgkinson, Charity Dinner, Friday 22 February 2018, Beaufort Park Hotel, New Brighton, Mold, CH7 6RQ

Independent Review Panel on Community and Town Councils in Wales - findings and recommendations. The clerk presented a verbal summary of some of the salient points for members.

14. Planning Applications (A) Planning Decisions (B)

(A) Planning Application 058610 Tai Newydd, Pen Y Fron Road, Pantymwyn, Mold, CH7 5EG
RESOLVED: No objections

(B) Planning Application 058666 Plas Alyn, Cilcain Road, Pantymwyn, Mold, CH7 5NJ

Decision: Approved.

Suspend Standing Orders (As not on the agenda)

Cornerways, Cefn Bychan Road, Pantymwyn, Mold CH7 5EL Objections Planning Application 058737 Objection in so far as the remediation for the whole site (i.e blue and red edged) should be treated as one and that it does not reduce the effectiveness of the remediation generally.

Resolved: Objection.

Planning Application 058593 Copsy Farm, Cilcain Road, Gwernaffield, Mold CH7 5EL Application for the approval of details reserved by condition nos. 3 (design of access track), 6 (landscaping) and 11 (arboricultural method statement) attached to planning permission ref. 057296

The Community Council acknowledge receipt by the council of residents' concerns, which the residents have individually have also shared with Flintshire County Council.

Planning Application 058645 Bryn Bellan, Ffordd y Bryn, Gwernaffield, CH7 5DE

The community council deemed the development was unsuitable in this location and that alternative industrial/commercial sites should be pursued leaving development here in the countryside as a very last option. In addition, concern also impact about the capacity of the country road.

RESOLVED: Objection.

The clerk brought to members' attention an application on Flintshire County Councils planning portal which has a deadline prior to the next full council meeting of 19 September 2018. The clerk asked for any feedback on:

Planning Application 058819 Lynwood, Cefn Bychan Woods, Pantymwyn, Mold, CH7 5EP Proposal: Erection of replacement dwelling. All Councillors to forward any comments to Cllr. Richard Hughes, copying in the clerk.

Reinstate Standing Orders

15. To approve and accept the annual return and report from BDO external auditors for the financial year 2017/2018.

The clerk confirmed receipt of the Annual Return for the Year Ended 31 March 2018 and drew member's attention to the salient issues arising report from BDO auditors which included:

Website contents: the clerk had responded by email to the auditor as certain information they noted could not be found on the website including clerk details, annual return information etc which was actually located on the home page. The auditor subsequently responded to say the website meets the relevant requirements. Other issues relating to minor improvements to the

clarity of the asset register in the future. Budget - giving due consideration to income received and level of reserves. The clerk confirmed the level of reserves for the community council were within good practice levels between 3 – 12 months of estimated revenue expenditure (not including earmarked sums). The reserve levels will be reviewed as part of ongoing budget monitoring and prior to submission of the precept request in January 2019.

The clerk informed members the Notice of Conclusion of Audit year ended 31 March 2018 had been placed on the village notice boards and there were no requests from electors on this occasion to view the annual return. In keeping with the requirements of Local Government (Democracy) (Wales) Act 2013 section 55 the audited statement of accounts will be uploaded on the home page of www.gwernaffield.org.uk community council website before 30 September 2018.

RESOLVED: Members thanked the clerk for her work on the end of year accounts and completion of the annual return year ended 31 March 2018 which was approved and accepted.

16. Approval of accounts for payment and update on expenditure against budget to date.

(A) To receive the quarterly bank reconciliation. The clerk provided the quarter bank reconciliation for the 1st quarter as at 30 June 2018 £15,573 which was received and signed by Chairman Cllr. Richard Hughes.

September			
SO	K.Roberts	clerks salary/HOA	511.99
DD	Scottish Power	electricity	290.45
100896	HMRC	PAYE	110.60

17. The Next Meeting will take place on 3 October, 7.00pm at Ysgol Y Waun, (Community Centre).

The meeting finished at 9.00pm.