**Gwernaffield and Pantymwyn Community Council**

**Minutes of the meeting of Gwernaffield and Pantymwyn Community Council held on
6 June 2018 at Ysgol Y Waun.**

1. **Attendance: (Annual and General Meeting)**

Cllrs K Armstrong, D Bolton,J Elcock, R Hughes, K Johnson, R Morgan, L Pritchard, S. Roscoe, J Roberts, G Tattum, C Thomas.

1. **Apologies**

None.

1. **Guest Speaker – Mr Julian Templeton, Emergency Planning Officer, Regional Emergency Planning Service – Community Resilience/Strategy Work.**

Cllr. Richard Hughes welcomed Mr Templeton to the meeting. Mr Templeton explained his work for the North Wales Regional Emergency Planning Service which represents 6 local authority areas. Their aim is to work with local Town and Community Councils to help them prepare, respond and recover from emergency situations. In the community of Gwernaffield and Pantymwyn the severe weather / heavy snow fall in the villages last year and earlier this year was the catalyst to seek further assistance/guidance. The service can assist build community resilience and help communities prepare for emergency situations.

In 2017/2018 the service is trailing a community strategy / emergency plan guidance and they are currently working with 6 communities to ensure should an emergency situation arise they are better prepared. This is by establishing a task/action group initially following a user friendly template which will be circulated on email after the presentation. In these areas a community response team have/are being established to identify risks which are present and identify resources and skills available to deal effectively with them.

Any community response team would help co-ordinate the communities response to an emergency and would identify volunteers from the community who are willing to be engaged in the planning and response processes in an emergency and also to consider delegation to team members/willing named volunteers as appropriate.

Some Councillors were concerned if this was a way of deflecting responsibility from those services whose job it is to respond in emergency situations such as severe weather. Mr Templeton responded to say this is not the case but the community response team helps to establish a tool kit and coordinate a list of willing people to have a joined up approach and communicate to emergency services if necessary to assist them. Helping services to be more resilient by harnessing any local resources.

Members wished to know if social services prompted the home emergency plan as they will already collate information about vulnerable members of the community? This is something Mr Templeton said he would need to check.

There is an available resilience grant of £5,000 to help communities in emergencies / severe weather which can be applied for.

The Chair thanked Mr Templeton for his presentation and informed him the community council would consider the matter further at their July 2018 meeting and respond accordingly.

1. **Matters arising from the AGM and General Meeting on 2 May 2018.**

The clerk has sought clarification on determination 50 and 51 from the independent remuneration panel.

Cllr. Roberts asked about the Councillor annual payments in the approval of accounts section. The clerk explained the councillors listed are those who have decided to accept the councillor annual payment. The clerk salary is listed as per usual each month. All information on councillor payments along with the audited accounts must be published by 30 September 2018 on the community council website.

1. **To approve the minutes of the Annual General Meeting and General Meeting on 2 May 2018.**

**RESOLVED: That the minutes of the 2 May 2018 meeting be approved by the Chairman and signed as an accurate record. Proposed by Cllr. Bolton and seconded by Cllr. Johnson.**

1. **6a To co-opt Mr Clive Thomas to role of Community Councillor and sign declaration of office.**

CouncillorClive Thomas was welcomed to the meeting and signed his declaration of office which was witnessed by the clerk.

**RESOLVED: Councillor Clive Thomas was co-opted to the community council.**

Councillor Clive Thomas duly signed his declaration of office which was witnessed by the clerk.

1. **6b To receive nominations for co-option of another community councillor.**

An expression of interest has been received since the notices went up for Co-option from a Mr Justin Roberts a resident of Pantybuarth, Gwernaffield.

The clerk read out Mr Roberts’s expression of interest, this was proposed by Cllr. Dave Bolton and seconded by Cllr. Kate Johnson.

**RESOLVED: That the clerk contact Mr Roberts and invite him to the 4 July 2018 community council meeting.**

1. **Chairman’s Communications – Feedback from the County Forum meeting.**

Cllr. Richard Hughes provided feedback from the County Forum meeting and noted Mr Steve Jones, Head of Streetscene had reported at that meeting gritting in County had almost doubled last year.

Pen Y Ffordd Community Council also had a significant issue of concern as 180 houses have been applied to be developed in their area, which they and Flintshire County Council objected to and which appears to have been overruled by the Welsh Planning Inspector. They are asking for the Inspectors decision to be subject to judicial review. Cllr. Hughes asked members for their thoughts on this matter.

Members agreed Cllr Hughes respond to empathise with this difficult situation.

1. **Streetscene Matters – Highways, Roadworks and Street lighting.**

The clerk reported 1 old sox street light had been replaced with an LED which was faulty between meetings after reports from a local resident and following discussion with the Cllr. Hughes.

Cllr Pritchard reported on residents’ problems with recycling which included not being collected (including vulnerable residents) and discarded waste after the recycling van had completed its journey. In one incident it is thought glass had been smashed by operatives on the road.

Cllr. Jackie Roberts reported Caer Mawr footpath is very overgrown.

**RESOLVED: County Councillor Adele Davies-Cooke would make enquiries.**

**That the clerk raise the matters with Mr Andy Lightfoot, Streetscene Area
Co-ordinator.**

1. **Police Matters – to consider residents’ concerns about speeding through the villages.**

At the chair’s discretion this matter will be dealt with at the July 2018 meeting.

1. **To consider and approve: The Events Planning Sub Group Terms of Reference**

The terms of reference were considered. The clerk suggested that delegated powers for expenditure at this stage were not required as a council meeting would take place between events to seek approval for expenditure. Councillors were reminded that half of the £1000 allocated to community events is ring fenced for the senior citizens Christmas meal/event.

Next meeting of the events sub group 20 June 2018.

**RESOLVED: Any new events and/or expenditure to be approved at a full community council meeting.**

**Abandon Standing Orders**

Cllr. Roberts and Cllr Johnson expressed disappointment at the lack of people turning up to volunteer at the litter pick events at both villages. Cllr. Pritchard said the scouts couldn’t go and usually assist on the Friday before. It was noted that 75% of the guides and brownies are not necessarily resident in the villages.

Cllr. Armstrong reported the events sub-committee will review the event and feedback at the next meeting.

1. **To review how the Community Council responds to Planning Applications**

Cllr. Hughes informed members he thought the way in which the community council response to planning applications could be improved.

The clerk explained at present a planning application proposal comes to her and she circulates this to those on email. A hard copy is provided to Cllr. John Elcock. Members comments are provided to Cllr. Tattum or Cllr. Elcock. Often comments come back to the clerk now by email and as there is a time limit to respond this is helpful to gather views from members.

After discussion it was agreed that Cllr. G Tattum and Cllr. D Bolton would co-ordinate in their respective wards but all would have opportunity to see and comment on all applications regardless of ward to encourage a joined up response. This was proposed by Kate Johnson and seconded by Cllr Lynne Pritchard.

1. **Clerk’s Update and Correspondence**

Letter from Ysgol Y Waun: to request financial assistance toward leaver dictionaries for 15 pupils leaving the school and moving to secondary education.

This year financial assistance £101.87 would be provided toward the dictionaries. Proposed by Cllr. Bolton and seconded by Cllr. Pritchard. However, some members questioned if this was the best contribution, are dictionaries used as much these days? To consider a voucher for WHsmith which in turn would support local parents towards the costs of secondary school equipment.

**RESOLVED: That the clerk send the financial assistance to the school for the dictionaries for school leavers this year.**

**To ask the Mrs Ankers, Head Teacher to consider other options such as a voucher for each pupil in 2018/2019.**

1. **Planning Applications (A) Planning Decisions (B)**

Planning Application Consultation Ref N0: 058390 PROPOSAL: Construction of decking area LOCATION: Cerrig Mawr, Pen Y Fron, Pantymwyn, Mold CH7 5EF.

After discussion and consideration by members it was agreed that there were no objections to the planning application.

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| 1. **Approval of payments**

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| **JUNE** |   |   |   |
| **SO** | K.Roberts | clerks salary/HOA | 527.59 |
| **DD** | Scottish Power |   | 290.45 |
| 100886 | HMRC  | PAYE | 110.60 |
| 100887 | Gwernaffield Community Centre | Annual CC Hire | 330.00 |
| 100888 | Gabriel Media Ltd | Website Annual fee | 141.50 |
| 100889 | One Voice Wales | Councillor Training | 60.00 |
| 100890 | Ysgol Y Waun | Leaver Dictionaries | 101.87 |
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| 100891 | Lynne Pritchard | July newsletters | 194.00 |
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| 1. **Next Meeting 4 July 2018, 7.00pm at Ysgol Y Waun (Community Centre).**
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Cllr. Bolton has spoken to Pantymwyn Village Hall who are prepared to store the event shelters.

SO/DD/100886 Power Section111/112LGA 1972

100887 Power Section 19 LGA misc. provisions act 1976

100888 LG (Democracy) (Wales) Act 2013, s.55

100889

100890 LGA 1972 s137

100891 Power Section 1972 s.142