**Gwernaffield and Pantymwyn Community Council**

**Minutes of the meeting of Gwernaffield and Pantymwyn Community Council held on
10 May 2017 at Ysgol Y Waun.**

**Present:** Councillor D Bolton, Councillor P Challinor, Councillor J Elcock, Councillor R Hughes, Councillor C Hopwood, Councillor K Johnson, Councillor L Pritchard (Chair) and Councillor G Tattum, Councillor L Vaughan.

**In Attendance:** County Councillor A.D.Cooke andMrs K L Roberts – Clerk

1. **The Council to confirm election of Chair and Vice-Chair 2017/2018**

The Chair read out her summary of the year 2016/2017 and thanked councillors and the clerk for their work and support. **Resolved: Cllr. George Tattum requested an appreciation of thanks to Councillor Pritchard for her work as Chair; this was seconded by Cllr. Bolton.**

Councillor Pritchard was proposed for Chair by Cllr. Hopwood and seconded by Councillor Tattum. A majority vote was recorded in favour of Cllr. Pritchard.

**Resolved:** Councillor Lynne Pritchard was duly elected Chair for 2017/2018.

There were two nominations for Vice Chairman. Cllr. J Elcock was proposed by Cllr. Bolton and seconded by Cllr. Tattum. The second nomination was Councillor R Hughes Proposed by Cllr. Pritchard and seconded by Cllr. L Vaughan. A majority vote was recorded in favour of Cllr Hughes.

**Resolved:** Councillor R Hughes was duly elected Vice Chairman 2017/2018.

1. **To discuss/consider Co-option of Councillors to the Community Council.**

The clerk had received written expressions of interest from Karen Armstrong, Kate Johnson, Jackie Roberts and Rod Morgan. These were read out to members at the meeting for their consideration.

Councillor Bolton expressed his concern that some of the councillors being co-opted for the Pantymwyn ward lived in Gwernaffield. The clerk informed the council that the rules for
Co-option for Gwernaffield and Pantymwyn Community Council state the person being co-opted must live/work in the community or within 4.8 Km of it.

**Resolved: A unanimous vote by members for the four nominations to be Co-opted for Community Councillor for the Pantymwyn Ward.**

1. **Signing of Declaration of Acceptance of Office**

All Councillors signed their declaration of office duly witnessed by the clerk.

The clerk would contact those co-opted councillors who could not be present and ask them to sign their forms as soon as practically possible and before their first meeting.

Councillor Pritchard welcomed new Councillors to their first meeting and gave brief introductions.

1. **To consider accepting apologies for absence**

None.

1. **To record declaration of interests from members**

Councillor Bolton is a trustee of Pantymwyn Village Hall.

Councillor Hughes sits on The Gwernaffield Church Hall Committee and is a Governor at Ysgol Y Waun.

Councillor Hopwood and Councillor Vaughan are the community council representatives on the Friends of Gwernaffield Playing Field Committee. Councillor Johnson and Councillor Pritchard are members of The Gwernaffield Playing Fields Committee.

Councillor Morgan is the proprietor of Pantymwyn Post Office and Shop

1. **Minutes of the Annual Meeting held on 4 May 2016**

The Clerk advised Members, that the 4 May Annual Meeting Minutes 2016, were formally proposed, seconded and agreed. The Members re-affirmed their decision.

1. **To approve the minutes of the last council meeting 5 April 2017**

**Resolved:** The minutes of the last meeting were confirmed as a correct record and signed by the Chair. The minutes were proposed as correct by Councillor Pritchard and Councillor Tattum and formally agreed by the Members present.

1. **Matters Arising from the last minutes**

Dog Fouling in the villages appears to be less.

Youth Club, Gwernaffield – councillors expressed their disappointment at the lack of communication about temporary closure of the Youth Club. The hall hire is paid for by the community council. Cllr. Hughes advised he will speak with the Gwernaffield Village Hall to enquire about a reduction in the final payment before recess for the sessions which had not taken place. Cllr. Pritchard advised the Youth Club has re-opened on Monday 8 May 2017.

1. **Clerk’s Update - communication and correspondence**

Mr A Lightfoot, Area Co-ordinator Streetscene was unable to be present and had provided the clerk with an update. Extra resources have been agreed by County to bring highway repairs up to standard. In particular, High Park, The Links, Tan Y Hafod, Caer Gog on the junction with Cilcain Road. He too confirmed dog fouling complaints have decreased**.**

The clerk read out a letter for information from a local resident who has been in touch with the County Council Rights of Way Officer following a path becoming overgrown and impassable meaning access to and from Cilcain Road is now by means of the long driveway of a property “Pedwar Gwynt”. The Rights of Way Officer has now agreed to have this overgrown part of the Public Footpath cut back and restored for people.

Public Spaces Protection Order (PSPO) in Flintshire

The clerk read out a letter received from Flintshire County Council who is consulting on a proposed Dog Control Public Spaces Protection Order ((PSPO) to cover the whole County.

They are asking the Community Council to nominate sites by 26 May 2017 to ensure that they are included in the consultation documents.

Members requested Gwernaffield Playing Fields, The Old School Field, Gwernaffield and The Conservation Garden, Gwernaffield to be considered.

**Resolved: The clerk to contact Mr A Lightfoot to advise on the above areas wanted for inclusion in the Public Spaces Protection Order.**

The clerk read out an update received by the Wales Audit Office on matters relating to the 2015/2016 Audit.

The clerk reported Marie Curie are encouraging people to hold a tea party between 23-25 June to raise funds for the support they give to people living with a terminal illness.

1. **To consider a request for funding from Friends of Gwernaffield Playing Fields/Park.**

Councillor Pritchard requested if the Community Council consider providing funding toward new play equipment at Gwernaffield Playing Fields on behalf of Friends of Gwernaffield Playing Fields (FGPF). FGPG are considering approaching Flintshire County Council for match funding toward play equipment in 2017/2018.

Members agreed should be an agenda item on June 2017 to enable discussion.

1. **Review Sub Committees and receive any new nominations.**

**11a Discuss assistance required for other events – Litter Pick, Scarecrow Competition.**

The Lighting Sub Committee would now cease. The Chair and clerk would liaise with members as appropriate. Most of the new LED lighting has now been installed in Cefn Bychan Road, Pantymwyn and Y Waen, Gwernaffield.

Quarry Representation – Councillor Tattum and Councillor Elcock can raise concerns in addition to asking residents to contact the quarry directly with any concerns/complaints.

County Forum Meetings - Councillor Tattum and the clerk.

Christmas Event - Councillor Bolton and Councillor Pritchard

Scarecrow Competition - Councillor Vaughan and Councillor Johnson

Annual Litter Pick – Councillor Challinor

Friends of Gwernaffield Playing Fields Committee Councillor Hopwood and Councillor Vaughan are the community council representatives on the Friends of Gwernaffield Playing Field Committee.

Councillor Johnson and Councillor Pritchard are members of The Gwernaffield Playing Fields Committee.

Other newly co-opted members may wish to add their names to some of the above committees at the June meeting.

1. **To review and adopt Code of Conduct, Standing Orders and Financial Regulations**

**Resolved: The Council agreed to adopt the Code of Conduct, Standing Orders and Financial Regulations previously circulated by the clerk.**

1. **To receive the full bank reconciliation and update on year end accounts 2016/2017**

The clerk reported on the end of year bank reconciliation and confirmed the balance carried forward as £10,836.

Total income for the year £33,067 and total expenditure was £30,738.

The clerk will now submit the accounts for internal audit to the accountant.

The clerk circulated a copy of the budget for 2017/2018.

Cllr. Tattum reported some residents concerned at a reducing payment towards maintenance of the Church grounds and cemetery.

1. **To approve payments to be made including payment of Chairman’s Allowance 2017/2018. 15a Consider a list of payments to move by Standing Order.**

The payment of the Chair’s Allowance was made to Cllr. L Pritchard as agreed to defray the costs of this role in 2017/2018.

The clerk requested the council consider the list of regular payments: Clerk’s salary, expenses and electricity to be set up paid by direct debit. .

**Resolved**: **To instruct the clerk to set up regular payments by direct debit.** **Proposed by Cllr. Tattum and seconded by Cllr. Challinor.**

1. **Planning Applications (A) Planning Decisions (B)**

New Bungalow, Gwernaffield - Planning Ref: 056735

**Resolved: No objections.**

Bryn Goleu, Rhydymwyn Road, Gwernaffield, Mold, CH7 5DX

Planning Reference: 055866 Appeal Reference Number APP/A6835/A/17/3171193

Appeal Start Date: 9 March 2017. Information received on the informal hearing to take place on 22 June 2017.

The Clerk reported she had checked Flintshire County Councils Planning Portal and Cornerways, Pantymwyn was still “Under Consideration”. County Councillor Adele Davies-Cooke informed members she understood this has now been refused.

1. **To receive items for the next meeting on Wednesday, 7 June 2017 at Ysgol Y Waun.**

Cllr. Bolton suggested now Councillor R Edwards was not now a Community Councillor to store the community council owned event Shelters elsewhere than The Crown Inn.

**Resolved: The Clerk will enquire with Ysgol Y Waun about storage.**

Cllr. Bolton - Exiting councillors and gift arrangements.

Cllr. Challinor - excessive traffic speed in the villages.

1. **To approve payments to be made.**

As circulated for Councillors information.

The meeting closed at 9.00pm.