

## **Gwernaffield and Pantymwyn Community Council**

### **Minutes of the meeting of Gwernaffield and Pantymwyn Community Council held on 11 April 2018 at Ysgol Y Waun.**

**Present:** Cllrs K Armstrong, D Bolton, J Elcock, R Hughes (Vice Chair), K Johnson, R Morgan  
L Pritchard (Chair), S. Roscoe, J Roberts and G Tattum

**In Attendance:** Mrs K L Roberts - clerk

#### **1. To consider apologies for absence**

County Councillor Adele Davies Cooke.

Cllr. Pritchard reported on the resignation of Cllr. Carl Hopwood for personal reasons who felt he does not have the time required to commit as required to the community council any longer.

The clerk was asked to express the community councils thanks to Cllr. Hopwood.

**RESOLVED: That the clerk to contact Cllr. Hopwood and thank him for his time and commitment as a community councillor.**

The clerk will contact Flintshire County Council's elections office to notify of a vacancy for a community councillor and place the relevant vacancy notice in the villages and the community council website.

#### **2. To record declarations of interest from members**

The clerk in relation to item 15 on the agenda. Although the clerk has no voting rights and does not have to leave during such a discussion, she made the decision to leave the room as the planning application is one which she is related to the architect concerned.

#### **3. To approve the minutes of the last council meeting 7 March 2018**

The minutes of the meeting were approved and duly signed as an accurate record by the Chairman. Proposed by Cllr. Johnson and seconded by Cllr. Tattum.

#### **4. Matters arising from the last minutes**

Item 1 It was the Chair who reported a bereavement experienced by of Cllr. Roberts at the last meeting not Cllr Tattum. The council suggested in the future they would like to organise forwarding of a sympathy card in such circumstances.

Item 7 The clerk reported an update from Deeco lighting who are in the process of replacing the majority of lights on Pen Y Fron Road in Pantymwyn and the community council owned lights on Tan Y Hafod, Gwernaffield.

Item 9 Amendment - The £50 financial assistance from the community council was toward the flower boxes across both villages not the Best Keep Villages Competition. Cllr. Pritchard reported Pantymwyn Village Hall is likely to enter the Best Kept Communities Competition for Pantymwyn. Unfortunately, Cllr. Pritchard was informed that it is unlikely Flintshire County Council would accept an entry from the Gwernaffield ward due to the current visual impression given by The Hand Public House in Gwernaffield.

Item 9 Cllr. Johnson has received seeds for propagation.

The Christmas meal would take place on 10<sup>th</sup> December. Cllr. Jackie Roberts would bring ideas costings for an alternative venue to a future meeting following the May AGM meeting.

**5. To receive and consider expressions of interest for the co-option of a new community councillor.**

The clerk reported there had been 2 expressions of interest from a Mr Coggins Coggan and a Mr Clive Thomas and these were read out to members. (Confidential item).

Mr Clive Thomas nomination was proposed by Cllr. Tattum and seconded by Cllr. Roberts and received a majority vote.

**RESOLVED: That the clerk contact Mr Clive Thomas to advise he has been successfully nominated for the role of Community Councillor.**

**6. Streetscene Matters - Winter Maintenance response from Flintshire County Council Chief Executive and correspondence from Eilwen Jones, Regional Emergency Planning service for consideration.**

The clerk read out a letter from Ms Eilwen Jones, Flintshire County Council Emergency Planning with a remit of Community Resilience who had provided information regarding a Community Emergency Plan which some counties in North Wales have become involved with to benefit their communities.

Cllr. Hughes proposed and Cllr. Bolton seconded a suggestion to invite Ms Eilwen Jones to a future meeting (June 2018) to hear more about this.

**RESOLVED: The clerk to invite Ms Eilwen Jones, to the 6 June 2018 meeting to give a presentation on emergency planning.**

Cllr. Bolton had contacted Mr Andy Lightfoot of Streetscene to advise about blocked gullies in Pantymwyn. He will make contact again as the gullies were cleaned but the grids remain blocked in areas.

Standing Orders suspended (as not an agenda item)

**POLICE** - PCSO Emma Owen had emailed the clerk to say nothing significant to report. A call received about chalk outside a property and a thought it may be related to dog thefts, however it was local children.

Cllr. Pritchard requested it would be helpful to have a police presence at the carnival in July.

**RESOLVED: The clerk to request the police to consider a presence at the carnival on 14 July 2018.**

Standing Orders reinstated.

**7. Residents concerns – a concern about blasting noise from Cefn Mawr Quarry.**

Two complaints from residents about their perception of increased blasting noise from the quarry. Cllr. Tattum and Cllr. Elcock are the community council representatives and will raise their concerns at the next quarry liaison meeting.

**Residents concern about fires/burning at Rowlands site, Pantybuarth.**

Cllr Hughes has received a number of concerns about Rowlands burning on site. An officer from Flintshire County Council has visited the area and it is hoped there will be a positive outcome from this.

Cllr. Hughes will write to Flintshire County Council and liaise with the clerk.

**RESOLVED: Cllr Hughes will contact Flintshire County Council to ascertain the outcome of the visit by an officer from Flintshire County Council.**

**8. Cllr. Johnson to present findings from the local Community Transport Survey and councillors to agree any further action.**

Cllr. Johnson provided a brief summary of 77 local transport surveys returned to the community council.

The majority of feedback was provided by residents over the age of 50 who responded to the usage and needs for a local bus service. Cllr. Johnson will write a summary for the community council newsletter. Cllr. Johnson will liaise with the clerk to provide feedback to Katie Wilby, Transport Officer at Flintshire County Council.

**RESOLVED: Cllr. Kate Johnson to attend a transport meeting on 27 April 2018.**

**Members thanked Cllr. Johnson for her work on the local transport survey.**

**9. Clerk's update and correspondence**

Welsh Audit Office Survey – review of how government bodies deliver services in rural communities. The 6 April 2018 - date to respond. (Circulated to all members prior to this meeting).

Information about Flintshire County Council Domestic Energy Team – Healthy Homes, Healthy People, Warm Homes Fund. Further information about the scheme can be obtained by contacting Joanna Seymour – [HealthyHomesHP@Flintshire.gov.uk](mailto:HealthyHomesHP@Flintshire.gov.uk) or Shelley Webber – [shelley.webber@flintshire.gov.uk](mailto:shelley.webber@flintshire.gov.uk) or 01352 703425 or 01352 703440. Councillors to try and share this information with people who may meet the criteria. Cllr. Pritchard felt the criterion was somewhat restrictive. Although some people may not qualify for funding they still may be able to access advice on affordable warmth and income maximisation.

Chairman of Flintshire County Council, Cllr. Brian Lloyd - invite to Fashion Show on 20 April 2018 at 7.00pm, Mold and District Ex-servicemen's Club, 77 Wrexham Street, Mold, CH7 1HQ. £3.00 per ticket. All proceeds to Claire House Hospice, Macmillan Cancer Support and Barnardo's Cymru.

Buckley Town Council Invite – Musical Extravaganza (providing support for people with learning disabilities) Bistre Parish Church, Buckley 22 April 2018 at 6.00pm. Tickets £8.00.

**RESOLVED: Received. No further action required.**

**10. To receive an update from the Clerk on the General Data Protection Regulation May 2018.**

The clerk circulated an A4 print out from the information commissioner's office which had 12 steps to take now. It explains the law is changing in relation to GDPR and it would be useful to start to document what personal data is held (this is limited) where it came from and who this is shared with by the community council. The Society for Local Council clerks is producing guidance for clerks and the clerk will access this for guidance.

Cllr. Roscoe has some knowledge of the GDPR and would support the clerk as appropriate.

**RESOLVED: Cllr Roscoe would assist the clerk in preparing for the general data protection regulations.**

**11. To Review Community Council Asset Register 2018/2019 and approve payments including annual payment for relevant insurance to Zurich Insurance.**

The clerk read out the items on the community council asset register which now included the 12 flower boxes around the two villages. Apart from adjustments to new LED street lighting, there was nothing further to add or amend.

**RESOLVED: Members approved the asset register for 2018/2019.**

**12. Independent Remuneration Panel for Wales Annual Report February 2018 and invite to round table discussions May 2018, Llandudno.**

The clerk reported the salient points on the recent report from the Independent Remuneration Panel February 2018. The clerk explained that the IRP have mandated that Town and Community Councils with an income or expenditure over £30,000, a category which Gwernaffield and Pantymwyn Community Council narrowly fall into to offer £150 to all councillors as this is to reflect some of the work they as community councillors undertake for the community for example, telephone calls, ink used etc. Councillors can choose to receive the allowance, forego part or all of the allowance.

After considerable discussion this would be an agenda item at the May AGM. The clerk asked individuals to inform her of their individual wishes as soon as practically possible.

**RESOLVED: The clerk would attend the round table discussion on 9 May 2018 in Llandudno for clerks from the IRP about the allowances.**

Cllr Roscoe suggested a short piece for the newsletter to aid local residents understanding once the community council has received further guidance.

**13. To receive, consider, review and approve the community council risk assessment document for 2018/2019.**

Cllr. Pritchard advised the Youth Club is still under review, she is disappointed that at times Flintshire County Council cancel the club and do not advise the community council. She has tried to contact the manager responsible without success.

**RESOLVED: To adopt the current risk assessment document with no amendments.**

**14. To receive the budget / expenditure and quarter 4 bank reconciliation for 2017/2018 from the clerk.**

The budget and expenditure had been circulated in advance of the meeting which demonstrated a total spend of £29,137.93 against a budget of £31,669. The clerk asked members for any questions they may have?

The clerk reported a welcome and quite unexpected payment of a Play Opportunities Grant through Flintshire County Council from the Welsh Government of £911 which will contribute towards this year's summer play scheme.

A future discussion about community events would be required now there is a specific community events group.

**To approve accounts for payment: RESOLVED:**

<b>April</b>			
100873	L.Pritchard	Instant Print	252.00
100874	Zurich Municipal	annual insurance	646.92
100875	Deeco Lighting	(Jan - March 2018)	951.25
100876	Kay Roberts	HOA -expenses	35.99
100877	HMRC	PAYE	110.60
			<b>1996.76</b>

**15. Planning Matters and Planning Decisions (The clerk left the room during the discussion).**

Planning Reference: 058124. Bayonne, Hafod Road, Gwernaffield. Proposal: Outline application for a dwelling.

As the deadline for submission of comments from the community council was prior to this meeting and half of the members of the council had no comments and others wished to make comment. The chair advised the clerk to submit comments only, not objecting or supporting the proposal.

The clerk re-joined the meeting.

**16. To receive items for the 2 May 2018 meeting at Ysgol Y Waun, commencing at 7.15pm.**

Cllr. Richard Hughes requested a review of how we respond to planning applications. Cllr. Hughes and Cllr. Roscoe had recently attended training with planning aid Wales which they had found useful.

The meeting closed at 9.05.